Clerks Report – Updated Tuesday 3rd November 2026

All recommendations in this report are made by the Clerk unless stated otherwise.

a **Financial Matters**

1 **Bank Balance as of 31st October 2026**

00289201 – Lloyds	£35.769.43	00162368 – Lloyds	£25,747.12
80031534 – Redwood	£70,298.85	Equals Money	£200.00
Total	£132,015.40		

2 **Expenditure & Income**

To discuss and approve the monthly expenditure and note the income.

Expenditure:

All invoices listed have been examined, verified and certified by the Clerk as RFO.

Date	Net	VAT	Total	Description	Supplier	Bank	Tender
03.11.2026	£1,386.09	£0.00	£1,386.09	Staff	HMRC/Pension/Salary	Lloyds	ONLINE
03.11.2026	£741.90	£0.00	£741.90	Caretaker Hours	Tim Lee	Lloyds	ONLINE
03.11.2026	£586.62	£117.32	£703.94	Cleaning	J D Facilities	Lloyds	ONLINE
03.11.2026	£14.00	£0.00	£14.00	NNDR	Dorset Council	Lloyds	DIRDEBIT
03.11.2026	£4.25	£0.00	£4.25	Bank Charge	Lloyds Bank	Lloyds	ONLINE
12.10.2026	£686.30	£137.26	£823.56	Water Rates	Water 2 Business	Lloyds	DIRDEBIT
03.11.2026	£40.00	£0.00	£40.00	Interment	Tim Stockley	Lloyds	ONLINE
	£3,459.16	**£254.58**	**£3,713.74**				

Income

Date	Net	VAT	Total	Description	Customer	Bank
03.11.2026	£169.32	£0.00	£169.32	Interest	Redwood Bank	Redwood Bank
	£169.32	**£0.00**	**£169.32**			

Recommendation: To approve all payments as listed in the Finance Summary + any regular payment not invoiced to date.

3. **Bank reconciliation**

To approve the bank reconciliation for the prior month, and the Chairman to sign.

4. **CiLCA**

The Clerk is pleased to report that they have successfully achieved the Certificate in Local Council Administration (CiLCA). In accordance with the Council's adopted pay scale arrangements, attainment of the qualification results in an automatic progression to the next salary scale point. The Council will also retain eligibility for the General Power of Competence through the Clerk's CiLCA qualification.

b. **Parish Safety**

1 Playground safety report - Internal Weekly report

To discuss any issues raised within the weekly safety report.

2 Defibrillator monthly safety report:

To discuss any issues raised with the monthly safety checks.

d. **Caretakers report**

This month the Caretaker has carried out, litter picks, playpark inspections, replace monkey bar handle, remove spring sheep, clean square, sand and varnish noticeboards, clear ivy & tidy bus shelter, cut car park & reflection hedges, tidy Gods Acre and, cut grass by toilet.

e. **Action Log - ANNEX**

1. Actions updated since the agenda publication date.

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Cllr Dru Drury and the Clerk met with the resident from 1 East Street in relation to the river/ditch outside of their property. They have been advised that they should not be clearing the ditch. The Clerk has emailed Dorset Council Highways and The Environment Agency to establish who should be clearing the river/ditch and if Local Wessex Area Team have any planned work to carry out the river/ditch maintenance.

The Clerk is meeting with Playdale on 23rd November to discuss a quote for the swing set and a replacement piece of equipment for the spring sheep. A quotation for the inspection of the swing set has been received from the Play Inspection Company for £250.00 to carry out the inspection.

To discuss any actions updated since the publication agenda date.

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