Memorandum of Understanding

Between

Corfe Castle Parish Council

and

Purbeck Youth and Community Foundation

CIO No: 116837

Effective Date: Sept 1st 2026

Version	Date	Description	Author
14	13/07/2026	Memorandum of Understanding	Terry Lewis

Overview

This Memorandum details an agreement between Purbeck Youth & Community Foundation (PYCF) and Corfe Castle Parish Council for the provision of Youth Worker staff to run one evening youth club per week for 41 weeks per year during school term time.

This Agreement remains valid until superseded by a revised agreement mutually endorsed by the stakeholders.

Purbeck Youth & Community Foundation (PY&CF) agree to provide:

1. Two suitably qualified youth workers each week who will run a youth club one evening a week during term time from September 2026 to July 2027 in the Village Hall

2. In case of sickness PY&CF will make every reasonable effort to obtain a replacement youth worker. If this is not possible charges will be amended pro rata.

3. PY&CF will ensure staff have relevant support and management and are offered relevant professional development opportunities. There will be an expectation for training to be completed outside of these hours.

4. Any provision beyond this MoU will be arranged by mutual agreement between PY&CF and Corfe Castle Parish Council

5. A report will be provided to the clerk at the end of each term to cover

    - Activities undertaken during the term
    - Planned fundraising activities for the following term
    - Outcomes of completed fundraising events during the term
    - Attendance figures, including the number of children and their village of residence

6. The clerk will be provided with the annual accounts by 31st November

7. The running cost requested is £5,323. However, the Foundation agree to Fundraise £1000, and therefore Corfe Castle Parish Council agree to pay £4323. The Council have stated that should the Foundation attempt to fundraise but not manage to achieve the full £1000 due to matters beyond

their control then the Parish Council would consider a request from the Foundation to cover the difference.

- 1st September 2026 = £1,441
- 1st January 2027 = £1,441
- 1st April 2027 = £ 1,441

(Corfe Castle Village Hall Committee agree to:

1. *Provide access to the youth worker to premises which are safe and fit for purpose*
2. *Ensure that appropriate public liability insurances are in place)*

Approval

(By signing below, all Approvers agree to all terms and conditions outlined in this Memorandum.)

Approvers	Role	Signed	Approval Date
PY&CF	Service Provider	T Lewis	14/07/2026
CORFE CASTLE PARISH COUNCIL	Customer		