Clerks Report – Updated Sunday, September 6, 2026

All recommendations in this report are made by the Clerk unless stated otherwise.

a Financial Matters

1 Bank Balance as of 31st August 2026

00289201 – Lloyds	£9,841.76	00162368 – Lloyds	£25,725.97
80031534 – Redwood	£69,966.06	Equals Money	£200.00
Total	£105,733.79		

2 Expenditure & Income

To discuss and approve the monthly expenditure and note the income.

Expenditure:

All invoices listed have been examined, verified and certified by the Clerk as RFO.

August – To ratify only.

Date	Net	VAT	Total	Description	Supplier	Bank	Tender
31.07.2026	£125.50	£0.00	£125.50		National Trust	Lloyds	ONLINE
31.07.2026	£80.00	£0.00	£80.00	Grave Digging	Tim Stockley	Lloyds	ONLINE
31.07.2026	£6,551.83	£1,310.37	£7,862.20	Adult fitness Equipment	Hags	Lloyds	ONLINE
31.07.2026	£87.49	£17.50	£104.99	Microsoft 365	Microsoft	Equals	CARD
31.07.2026	£76.68	£15.35	£92.03	Caretaker Maintenance Items	Screwfix	Lloyds	ONLINE
31.07.2026	£4.25	£0.00	£4.25	Bank Charge	Lloyds Bank	Lloyds	ONLINE
31.07.2026	£49.10	£2.46	£51.56	West Street Toilets - Electricity	E-On	Lloyds	DIRDEBIT
31.07.2026	£47.33	£9.47	£56.80	Phone	Vodafone	Lloyds	DIRDEBIT
31.07.2026	£66.00	£0.00	£66.00	GA Refuse	Dorset Waste Partnership	Lloyds	ONLINE
31.07.2026	£14.00	£0.00	£14.00	NNDR	Dorset Council	Lloyds	DIRDEBIT
31.07.2026	£586.62	£117.32	£703.94	Cleaning	J D Facilities	Lloyds	ONLINE
31.07.2026	£605.75	£0.00	£605.75	Caretaker Hours	Tim Lee	Lloyds	ONLINE
31.07.2026	£1,143.51	£0.00	£1,383.33	Wages	Staff/HMRC/Nest	Lloyds	ONLINE
	£9,438.06	**£1,472.47**	**£11,150.35**				

September – To approve

Date	Net	VAT	Total	Description	Supplier	Bank	Tender
31.08.2026	£315.00	£63.00	£378.00	External Audit	BDO LLP	Lloyds	ONLINE
31.08.2026	£1,441.00	£0.00	£1,441.00	Youth Club	Purbeck Youth & Community Foundation	Lloyds	ONLINE
31.08.2026	£42.91	£8.59	£51.50	Caretaker Maintenance Items	Screwfix	Lloyds	ONLINE
31.08.2026	£4.25	£0.00	£4.25	Bank Charge	Lloyds Bank	Lloyds	ONLINE
31.08.2026	£1,709.38	£341.88	£2,051.26	Grass Cutting	Lowther	Lloyds	ONLINE
31.08.2026	£49.10	£2.46	£51.56	West Street Toilets - Electricity	E-On	Lloyds	DIRDEBIT
31.08.2026	£47.33	£9.47	£56.80	Phone	Vodafone	Lloyds	DIRDEBIT
31.08.2026	£44.00	£0.00	£44.00	GA Refuse	Dorset Waste Partnership	Lloyds	ONLINE
31.08.2026	£14.00	£0.00	£14.00	NNDR	Dorset Council	Lloyds	DIRDEBIT
31.08.2026	£586.62	£117.32	£703.94	Cleaning	J D Facilities	Lloyds	ONLINE
31.08.2026	£336.53	£0.00	£336.53	Caretaker Hours	Tim Lee	Lloyds	ONLINE
31.08.2026	£1,325.38	£0.00	£1,625.39	Salary	Staff/HMRC/Nest	Lloyds	ONLINE
	£5,915.50	**£542.72**	**£6,758.23**				

Income

Date	Net	VAT	Total	Description	Customer	Bank
27.07.2026	£970.00	£0.00	£970.00	Interment	MOP	Lloyds
13.08.2026	£970.00	£0.00	£970.00	Interment	MOP	Lloyds
14.08.2026	£100.00	£0.00	£100.00	Exclusive Rights	MOP	Lloyds
27.08.2026	£0.00	£0.00	£0.00	Memorial Rights	Douch & Small	Lloyds
31.08.2026	£11.27	£0.00	£11.27	Interest	Lloyds Bank	Lloyds
31.08.2026	£168.51	£0.00	£168.51	Interest	Redwood Bank	Redwood Bank
	£2,219.78	**£0.00**	**£2,219.78**			

Recommendation: To approve all payments as listed in the Finance Summary + any regular payment not invoiced to date.

3. **Bank reconciliation**
To approve the bank reconciliation for the prior month, and the Chairman to sign.

4. **2025/26 Audit**
To note the external audit for 2025-26 has been signed off by BDO LLP with no findings.

5. **Local Government Services - Pay Agreement 2026/27**
The National Joint Council has confirmed the 2026/27 pay award for local government services, with the updated clerk pay scales effective retrospectively from 1 April 2026.

b. **Parish Safety**

1 Playground safety report - Internal Weekly report
To discuss any issues raised within the weekly safety report.

2 Defibrillator monthly safety report:
To discuss any issues raised with the monthly safety checks.

c. **Caretakers report**
This month the Caretaker has carried out, litter picks, playpark inspections, clean square, clean slide, cut grass by toilets, tidy Gods Acre, edge cremation stones, remove, sand & treat rust on swing set, paint swing set, install basket seat, repair gate and cut hedge at west st car park.

Wildflower Strip
The Caretaker has requested if the cutting and harvesting of wild flowers can continue. Strim and collect cuttings as usual in September/October and then sow the seed whilst is short and due rain so that pushes the seed down to the soil level. The mix would contain both Yellowrattle and red clover. The caretaker has found Wildflower Seeds for Bees and Butterflies 80/20 - Landlife Wildflowers. The cost is £160 for 1kg to cover the area.

d. **Memorandum of Understanding (MOU)** Youth Club – **ANNEX**
1st September 2026 = £1,441
1st January 2027 = £1,441
1st April 2027 = £ 1,441

e. **Action Log - Appendix**
A full copy of the action log is below.

1. Actions updated since the agenda publication date.
Swift Boxes – a contractor has been sourced to fit the boxes onto the houses in readiness for the swifts returning next year.
Save our Service -Coast and Rescue Service – An email has been sent to MP Lloyd Hatton.
Pre sub mission Neighbourhood Plan for Swanage – The pre sub mission the neighbourhood plan was sent to Swanage Town Council and a response was received from the planning and community engagement manager.

Playground Swing Set – 20-07-26 The caretaker has removed the basket swing and has been asked to strip the paint from the swing set, as advised by the play inspection company to determine the full extent of any corrosion before deciding whether repair or full replacement is the most appropriate course of action for the swing set. The cross beam with the corrosion needs to be replaced.

To discuss any actions updated since the publication agenda date.

Clerks Report – Updated Sunday, September 6, 2026

When Initiated?	Who is Actioned ?	Title	Details	Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed)	Present at last meeting
13.07.26	Clerk	Save our Service - Coast and Rescue Service	Clerk to email the Local MP highlighting Corfe Castle Parish Council's support to Save the Coast and Rescue Service.	An email was sent to MP Lloyd Hatton requesting their assistance in raising this matter in Parliament and in advocating for the retention and strengthening of this critical service.	Complete
13.07.26	Clerk	Pre sub mission Neighbourhood Plan for Swanage	Clerk to send Cllr Clarkes report to Swanage Town Council and note that Corfe Castle and Swanage Town Council take a joined up approach.	**24-07-26** An email with Cllr Clarkes response to the Pre-Submission Neighbourhood Plan for Swanage was sent noting; Corfe Castle Parish Council welcomes the opportunity to take a joined-up approach with Swanage Town Council. **28-07-26** An the following email was received from the Planning and Community Engagement Manager of Swanage Town Council. Thank you for your email and for taking the time to review the draft Pre-Submission Neighbourhood Plan. We are grateful to Corfe Castle Parish Council for its comments and appreciate your support for a joined-up approach between our councils. Your response has been received and will be considered alongside all other representations submitted during the Regulation 14 consultation.	Complete
13.07.26	Clerk	Playground	Clerk to arrange with the Caretaker for the spring sheep to be repaired.		To Start
13.07.26	Clerk	Playground	Clerk to arrange a second opinion on the swing set rust and arrange a replace or repair	**20-07-26** The Clerk spoke to the Play Inspection Company who carries out the annual safety inspection of the playground to discuss the rust on the swing set. The Clerk emailed photos of the swing set and the rust. **28-07-26** Following the receipt of the swing set photos the play inspection advised the following: Based on the photographs provided, we would recommend that the affected swings on that crossbeam remain out of use and that the crossbeam is replaced. In addition, if the remainder of the swing is to be retained, we would recommend that the entire structure is stripped back (or otherwise thoroughly prepared) and inspected to determine the full extent of any corrosion before deciding whether repair or full replacement is the most appropriate course of action.	On-going

				Unfortunately, there are no additional non-destructive tests that we would recommend in this instance. Once steel has corroded to the point where perforation is present, the remaining wall thickness and structural integrity cannot be reliably assessed in situ. The most appropriate approach is to expose the steel fully and inspect it thoroughly once all corrosion products and coatings have been removed. **31-07-26** The caretaker has been asked to stripped the paint from the swing set.	
08.06.26	Clerk	Reports from Working Groups and Councillors - Wytch Farm Liaison Committee	Clerk to contact Dorset Council to ask for clarification around the work that is being undertaken to thin out the trees and remove non-indigenous trees.		To Start
11.05.26	Clerk	Dorset and Wiltshire Fire Consultation	Clerk to email Dorset and Wiltshire Fire Consultation noting Corfe Castle Parish Council objection to the proposal.	13-05-26 Email sent to Dorset and Wiltshire in response to the Dorset and Wiltshire Fire Consultation.	Complete
11.05.26	Cllr Spicer-Short	Middle Halves	Cllr Spicer-Short to email the resident setting out the points agreed at the meeting and ask them to confirm that the Parish Council's understanding of the arrangements for Middle Halves is correct. Cllr Spicer-Short also noted that this should be added to CVN. Cllr Clarke suggested to pursue National Trust to convene a meeting of "Friends of the Halves" to review the maintenance of the grassland and to look into grants that maybe available that can help maintain it.		To Start
11.05.26	Clerk	AGAR	Clerk to Submit the AGAR and supporting papers to BDO LLP	03-06-26 The Annual Governance and Accountability Return (AGAR) has been submitted to BDO.	Complete
11.05.26	Clerk	Library	Clerk to contact the library to ask them for any past papers they have on the agreement with Dorset Council or to contact residents who were part of the agreement at the time to ask if they have any notes.		To Start
11/05/2026	Clerk	Playground	The Clerk will order the new part for the basket swing.	28-05-26 The ropes for the basket swing have been ordered.	Complete
11/05/2026	Clerk		Clerk to publish the list for liaison officers, nominees and representatives to CCPC website	02-06-26 The updated list is on the website.	Complete

13/04/2026	Clerk	Perenco	Clerk to send a letter to Perenco asking where the money was spent, and who has been in receipt of the money.	17-04-26 Email sent to Paul Duffy (Operations Manager at Perenco) Response from Perenco 20-04-26 Thank you for your letter dated 17th April. I did present the information that you seek to the Oilfield Local Liaison committee at their meeting last month, and I am happy to share it with you. Following the release into the harbour in 2023, we immediately worked with many agencies to clean up the spill and to compensate all those directly involved. After this work, the Environment Agency (EA) completed their own investigation into the incident. As part of that process, we made a voluntary offer of a further £400,000 (on top of all other direct / compensation costs). This is known as an Enforcement Undertaking, and it was accepted by the EA in December 25. We then agreed a list of potential beneficiaries with the EA, which they announced in March 2026. The charities and institutions involved are all directly involved in the immediate harbour area that was impacted, and the funds are to support their work in environmental management and use of the harbour itself.	Complete
13/04/2026	Clerk	Finance	Clerk to process payments	17-04-26 Complete	Complete
13/04/2026	Clerk	Sports Trust	Clerk to process payments	17-04-26 Complete	Complete
13/04/2026	Clerk & Caretaker	Planter	Clerk to inform Caretaker to contact Cllr Roberts to collect plants for the planter. Caretaker to Contact Cllr Roberts then plant up planter.	14-04-26 email sent Caretaker	Complete
13/04/2026	Clerk & Cllr Wilson	Library	Clerk to send Cllr Wilson as much information about the lease agreement between the library and DC	14-04-26 old minutes sent. 15-04-26 Email sent to VH representative. 16-04-26 VH Reps response with copy of lease agreement between VH & DC in respect of DC leasing the library for 99 years from 1975. Clerk to add further discussion to May agenda.	On-going
13/04/2026	Playpark	Ramp	Clerk to ask Caretaker to extend the ramp to improve access into the Playpark. Caretaker to extend the ramps	14-04-26 email sent to Caretaker asking he carry out the work.	On-going
13/04/2026	Clerk & Caretaker	Wildflower - Playing field	Clerk to inform caretaker to cultivate the 'no mow' area, and then reseed, with a mix of Red Clover, Yellow Rattle and other wildflower seeds specially chosen for Chalk / clay soil. Cost of seeds and work to be allocated from Environment funds.	04-04-26 Email sent to Caretaker asking he carry out the work.	On-going

13/04/2026	Clerk	Gods Acre	Clerk to implement the price increase as originally discussed	17-04-26 Funeral Directors and Website updated. Scribe still to be uploaded. 21.04.26 Scribe has been updated with the price increase.	Complete
09/03/2026	Cllr's & Clerk	Dorset Council Purbeck Watercraft Byelaw 2027	Cllr's are encourage to complete individually, plus email the Clerk with their responses. Clerk to collate responses and draft a Parish Council response for discussion and approval in April.	25-03-26 Chase email sent to Cllr's 26-03-26 Response from Liz. "I do not believe that CCPC as a body can add anything relevant to the consultation. It is being widely circulated and discussed by Swanage Town Council and DC. Any individual with an interest can of course add their comments direct to DC." more detail was added in email backing up above statement. 13-04-26 agreed Clerk to submit comment on behalf of Council 14-04-26 Comments submitted	Complete
13/04/2026	Clerk	Swanage Railway Pricing	Clerk to write to Abbie to let her know CCPC disappointment in pricing. Also to ask for confirmation that the Corfe to Wareham plan is still a project albeit slightly further down the road.	06.05.26 Clerk has emailed Abbie at Swanage Railway.	On-going
09/03/2026	Cllr's & Clerk	PTAG Survey	Councillors to send the Clerk their preferred answers. The Clerk to collate and draft a response for discussion in the April meeting.	25-03-26 Chase email sent to Cllr's 14-04-26 Clerk to submit comments as agreed 17-04-26 Survey submitted to PTAG	Complete
13/04/2026	Clerk	Planning	Clerk to submit the planning comments as agreed	14-04-26 Complete	Complete
13/04/2026	Clerk	Dark Skies	Clerk to inform Worth Matravers parish Council that CCPC support the Dark Skies Initiative.	17-04-26 Email sent to WMPC	Complete
13/04/2026	Clerk	Cultural Purbeck	Clerk to process payment of £500 to support Cultural Purbeck		Complete
13/04/2026	Clerk	Gods Acre	Clerk to arrange for a plaque to officially call the new scattering of ashes area within Gods Acre, the "Centenary Memorial Garden - Opened 2026"		To Start
09/03/2026	Clerk	Move Water Meter	Clerk to obtain a quote from Wessex Water to move the toilet block meter.	25-03-26 Online form complete	On-going
09/02/2026	Clerk	"School" Warning sign sticker	Clerk to organise for large sticker on shelter outside school "School" 25-02-26 2 x signs 450 x 600mm (School Crossing) £44 + VAT.	Quote request sent. Quote returned £$44 + VAT 09-03-26 Clerk to order two "School" warning stickers for the shelter on East Street outside of the village school. 16-04-26 Collected from printers and given to Caretaker for installation.	On-going
09/02/2026	Cllr Wilson	30mph painted roundel by school	Cllr Wilson to enquire if a "30" roundel could be painted on the road by the school.		To Start

09/02/2026	Clerk	Fence repairs	Clerk to gather quotes to replace the section of fence which is bowing and report back to Council	Quote request sent 25-03-26 Chase email sent. 04-04-26 email receveid. Estimate to replace approx 25m of fencing. New timber, gravel boards, to match existing Remove old materials off site. £2,982.00. Estimate 2 Fix the current fence with reinforced concrete repair spurs. fixing them to the loose posts on thee rear of the fence. £1,404.00	On-going
09/02/2026	Clerk	WhatsApp Community Group	Clerk to create the group, with Cllr Blinkhorn and Clerk as Admin.	23-02-26 Group created with only Cllr Blinkhorn to test 11-03-26 Cllr Spicer Short and Cllr Dru Drury Added. 11-03-26 Admin rights assigned to Cllr Blinkhorn.	Complete
10/11/2025	Clerk	Permit Holders Car Park Signage	Clerk to organise for replacement signage "Residents Car Permit area only. The Parish Council accepts no liability for any damage, loss, or injury to vehicles, pedestrians, or anyone passing through. Entry and use of this area is at your own risk.	Quote requested 25-02-26 Quote received £25.00 + vat	On-going
10/11/2025	Clerk	Budget	Corfe Castle Parish Council align all cemetery fees with Swanage. Noting the removal of the Associated fees section. Implementation to take place from April 2026	Note added to calendar to remind Clerk to update prices late March, inform FD and then implement 1st April. 27-03-26 Added to April agenda, as discovered Swanage have internal grave digger, so if we increase our prices to match theirs's we will end up approx. £500 more expensive given we have to hire in an external contractor.	On-going
13/10/2025	Clerk	Access to Corfe Common by Townsend Mead	Clerk to contact Dorset Council and the National Trust and ask they clear the ditch which runs down the side of Kingston Hill in this area, so that water can flow into the holding pond location nearby, instead of gathering at the lowest point near the current gate and boardwalk.	21-10-25 Added to DC Portal	On-going
14/04/2025			Clerk to write to the National Trust to ask for access to the common from Townsend Mead could be improved.	23-07-25 Invite from Mark Singleton to meet on site, to discuss date to be confirmed but looking at end of September. 28-07-25 Date set for 22nd September to meet Mark In situ. 14-10-25 notes from meeting added to October agenda. Clerk to contact DC & NT in respect of clearing the ditch that runs along Kingston Hill as it is believed if this were clear the water level would be lower.	On-going
12/05/2025	Clerk	Grounds works - Playpark Bench	Clerk to purchase topsoil and turf in late Summer (October) if required (look to use soil from Gods Acre spoil first). Caretaker to repair ground level around bench foundations in the play park.	17-05-25 Email sent to inform caretaker	On-going

10/02/2025 08/07/2024 11/03/2024	Clerk	Highways Wish List	Clerk to keep Cllr Wilson and Dorset Council Highway informed with concern regarding emergency vehicle access. . Clerk to ask Cllr Wilson if there is anything he can do to help expedite our parking changes request. Clerk to send a copy of the Highways Consultation results to Dorset Council Highways and to ask they proceed with the proposal, once it has been confirmed residents have access to the garage area. . Clerk to investigate costs involved, and leaflet designs and report back to Council.	10-07-23 Call from Stephen Mepham stating parking sign by church should have been replaced. Bankes Arms sign will be recovered and state the number of spaces available. The sign by the NT shop will be recovered and show, the number of spaces and the distance to the car park. The sign on the junction of Hollands Close & West Steet will be removed but leaving the wood attached to the building, a new sign will then be attached to the wood. SM stated he will be visiting in a couple of weeks to look at the drop kerb requests with the intention of having them installed in October / November '23. It was mentioned all other requested items on the list will be worked on in due time. 19-07-23 Signage installed for Car park 17-08-23 email from SM "I want to put all amendments for Corfe Castle parking restriction TRO's through as part of one process – more cost effective. Putting this together (East and West St) is my next "Corfe Castle" project, following signage and dropped kerbs BUT I'm afraid Cllrs will at times have to be patient (and I know you all have been) as I have 80 Parishes in my area and must address safety issues as a priority. Promise to keep you informed as I interact with the Regulation Team on this one!" 28-03-24 Quotes requested contractor 1 £45, contractor 2 44.99 contractor 3 56.35 26-06-24 Consultation results added to July agenda. 12-08-24 Sent to SM & BW. 12-12-24 email sent to Cllr Wilson. Continuous. 13-04-26 Cllr Wilson confirmed in monthly meeting he is chasing Highways and has escalated the TRO, if only to get a date as to when the works will be completed.	On-going
	Cllr Blinkhorn	Emergency Response Plan	Cllr Blinkhorn to continue work on the Emergency Response Plan.	09-12-24 Draft plan submitted for discussion during the December meeting	On-going

11/12/2023	Clerk	Purbeck Park Footpath	Original report showing routes	12-12-23 Clerk to ask Cherry if Corfe Castle Parish Council could have a copy of the report identifying the four original routes considered from Purbeck Park to the Village? 12-12-23 Email sent to Cherry "Can I ask for what purpose? It will take officer time to find and I am not sure that it will do anything for the situation?" 13-12-23 Email to Cherry "During the Monday meeting, the different reports published by DC were discussed and at several points throughout the discussion different Councillors stated it would be good to be able to read the reports. The main reason was some of the newer Councillors, wish to read it, so as to understand the history of the project plus see what routes were originally proposed." 13-12-23 Email from Cherry stating she will ask	On-going
12/06/2023	Clerk		Corfe Castle Parish Council write to Dorset Council to propose that Dorset Council underwrite the cost of an accessible and chargeable minibus which would act as a shuttle between Purbeck Park, the National Trust carpark and the village centre to operate from summer 2024.	For many years Dorset Council have agreed a need for a public footpath / cycle route from what was Norden Park & Ride to Corfe Castle. 30-06-23 letter sent via email to Cllr Bryan, & John Sellgren cc Cherry Brooks 30-06-23 email received from John Sellgren "Many thanks for your email. Cllr Brooks raised this in a meeting at Dorset Council earlier this week and this prompted me to ask my team about the progress being made. I am going to ask them to respond to you directly and others copied into this email." 04-07-23 Email received from David Brown with detailed update forwarded to Cllr's. 18-07-23 email response to David acknowledging offer of meeting bi-monthly or quarterly and accepting updated on either time scale depending on progress made. Also suggested instead of Face to Face happy with email updates if easier for David. 04-10-23 Email sent to David asking for an update, plus to set a future date for a meeting or to receive and email update. 11-10-23 Email received from David Brown "We are still committed to delivering a path between Purbeck Park and Corfe Castle Visitor Centre. However, it has become apparent that the 3rd party landowner opposes the preferred route and does not agree to Dorset Council acquiring the land for this path. For us to proceed from	Complete

				this point we need to do a lot of work investigating all other options and consider the most affective approach to securing a suitable route. Unfortunately, progress on schemes such as this are very unpredictable. I will provide a further update when investigation work has been completed and we hopefully have a clearer way forward. "	
13/11/2023	Clerk		Clerk contact Cllr Brooks & David Brown as project Manager to request Cllr Blinkhorn & Cllr Roberts meet up with the consultants when on site, to offer local knowledge of the area.	22-11-23 Email sent to Cherry. 27-11-23 Phone called received from David Brown stating "At present no consultants have not been appointed to carry out the feasibility study, however as and when they are appointed, (hopefully in the next month or two), you will consider our request for Cllr Roberts & Cllr Blinkhorn to meet with them to share their local knowledge. " 11-12-23 Agreed Cllr N Dragon will attend the site meeting instead of Cllr Blinkhorn	Complete
			Can we ask Cherry to find out how much has been spent on the investigations for the PP too Corfe footpath as I hear that a large chunk of the Perenco money had been spent to achieve precisely nothing	11-12-23 Email from Cllr Brooks stating "No Perenco money has been spent on this project yet. We have managed to utilise internal money and a small amount of other external funding (LTP and DEFRA) to pay for the scheme feasibility design costs to date."	
			Clerk contact David Brown (Dorset Council Engineering Project Manager) and invite him to attend a Corfe Castle Paish Council meeting to discuss the Purbeck Park footpath project.	22-11-23 Email sent to David 27-11-23 phone call received from David Brown stating "1. At present there are no further updates on the project, over and above what Cllr C Brooks has already passed to the Parish Council. 2. At present no consultants have not been appointed to carry out the feasibility study, however as and when they are appointed, (hopefully in the next month or two), you will consider our request for Cllr Roberts & Cllr Blinkhorn to meet with them to share their local knowledge. 3. You have met with a land owner in relation to the path from Purbeck Park to Corfe Castle in the Summer of 2023. 4. If the subject of a Compulsory Purchase	

				Order is raised. You are happy for me to state, that a CPO is not on the table at present, and that Dorset Council are appointing a third party to carry out a feasibility study. 5. You respectfully decline our invite to attend a Parish Council meeting, as you would not be able to give any more updates over and above any updates already given by Cllr Brooks. Noting your time for the meeting is billable to the project and therefore your attendance is not a good use of resources."	
09/09/2024	Cllr Roberts & Cllr Wilson		Cllr Wilson and Cllr Roberts to meet to walk a proposed route.	Nov 24 Meting held	Complete
09/09/2024	Cllr Wilson		Cllr Wilson agreed to find out how much is in the fund and how much has already been used.	Nov 24 Update given noting, money from original fund still ear marketed for project	On-going
	Cllr Wilson			March 25 Cllr Wilson hosted two meetings 7th March for local stakeholders and 17th March for DC officers.	Complete
09/06/2025	Clerk		Clerk to add "Purbeck Park Footpath update" as a stand-alone agenda item to the July meeting. Noting Cllr Wilson will confirm if it needs to be held as a confidential item or not nearer the date.	18-06-25 Added	Complete
14/07/2025	Clerk		Add update to November agenda - Invite Dc representative	Postponed to December due to lack of information received from Wessex Water. DC Chasing	Complete
08/12/2025	Clerk		Clerk to add Update from DC Representative to February agenda (Confidential session)	Complete	Complete
13/11/2023	Clerk	Electronic Signage Norden Roundabout	Clerk contact Cllr Brooks & a representative of the Traffic Signal Team to start engagement regarding electronic signage.	22-11-23 Email sent to Cherry. Nov 24 Cllr Wilson has been updated on this suggestion	On-going
14/04/2025	Clerk	Environment Group - Tree Planting	Clerk to work through points 1 - 7 of report.		On-going
			Planting at the tree sites is progressed as per the attached schedule.		On-going

			The Clerk / Cllr Sumbler investigate the best prices for the "feather" size trees, based on the indicative tree type / species in the attached schedule, subject to agreement with NT on the species of tree for sites 4, 5 and 6 (request for native species vs the need to minimise impact on the views to / from the play area).	30-04-25 Quote requested from Contractor 1 ACER RUBRUM 12 LTR 1 52.00 52.00 10.40 T1, CARPINUS BETULUS 7.5 LTR1+3 175-200cm 2 22.50 45.00 9.00 T1, CRATAEGUS MONOGYNA 20 LTR 2 20.00 40.00 8.00 T1, FAGUS SYLVATICA 7.5 LTR 1 20.00 20.00 4.00 T1, ILEX AQUIFOLIUM 7.5 LTR 1 19.50 19.50 3.90 T1, MALUS EVERESTE 12 LTR 2 46.00 92.00 0.00 T0, PRUNUS PADUS 7.5 LTR 2 23.50 47.00 9.40 T1, , ROSA CANINA 5LTR 1 9.60 9.60 1.92 T1, SALIX CINEREA 5 LTR 60-100cm 1 16.00 16.00 3.20 T1, SORBUS AUCUPARIA 7.5 LTR 200-250cm 2 27.00 54.00 10.80 T1 TREE STAKE 1.2m x50mm 15 2.75 41.25 8.25 T1, TREE TIE 60cm 15 1.35 20.25 4.05 T1 Contractor 2 £120.45 (not inc Acer Rubrum, box bush or Bird Cherry as out of stock or stakes, ties, guards, mulch matting and pegs.)	On-going
			The Clerk / Cllr Sumbler investigate the best prices for associated planting accessories such as stakes, ties, guards, mulch matting and pegs.		On-going
			The Clerk purchases the trees and planting accessories from the Environment Group funds, up to a total of £2,000.		On-going
			Delivery to be arranged in time to be planted in mid-November 2025.		On-going
			The hedge in the play area is surveyed and any dead plants are replaced with similar native species, with planting to take place in the Autumn / winter 25-26 planting season.		On-going
			20 hours extra be allocated of Parish Caretaker's time for ongoing tree maintenance and aftercare, with costs re-allocated from EG reserves each year.)		On-going

11/11/2024	Clerk	Community Transport Grant	11-11-25 Clerk to investigate grant availability for a shuttle bus service and report back. 23-07-25 The Clerk invite representatives from Worth Matravers Parish Council, Langton Matravers Parish Council, Swanage Town Council, Purbeck Transport Action Group and Swanage Town & Community Partnership to attend an initial meeting to explore the possibility of forming a collaborative partnership project to enhance community transport provision along the A351 corridor.	9-12-24 On December agenda 12-12-24 Submitted 14-04-25 Clerk to contact the community Transport Grant organiser and explain that initially we had hoped to trail a service in 2025, due to the delay it is not possible to have a service in place this year. Therefore, request the application be allowed to be changed to have a trial service starting Easter 2026. Cllr Sumbler to head up a working group to discuss next steps and report back to Council 12-05-25 Email from Community Transport " I have now spoken with my manager and the grants officer who said that this will be fine and I will put a note on your file to amend the start date. " 14-07-25 Clerk to John (Lyme Regis Town Clerk) as last year he introduced a Community bus scheme. John has offered to host a meeting in Lyme Regis to discuss pitfalls, and positives 23-07-25 Clerk emailed WG to invite to LRTC. MR responded wish to attend 22-08-25 Meeting held with Langton Matravers, Worth Matravers, Corfe Castle PC's and PTAG. Swanage TC sent apologise due to illness. PTAG to send out revised Transport Requirement Survey. Feedback from Survey to be used to form feasibility Study. 17-09-25 phone Conversation with Jeff ????? (Helping Tim Christian) general talk about how they are happy to help us with our project. 25-02-26 CT Email confirming grant extension to July 2026	On-going

		Hoarding / Walkway between East Street and the playpark.	Footpath from East Street to Playpark and West Street	Nov 23 meeting CCPC asked JG for update 8-12-23 email from Mark Street " It will be in the programme for 2024 but not until later in the year." Nov 24 Verbal update from James noting work started on the day of the monthly council meeting. To initially clear over growth ready for re-build Feb '25 meeting update "• There were asbestos panels in the garden which have now been removed by a licensed contractor. • A contractor has been appointed to clear the ivy and hedge growth from the damaged wall so that access and inspection of it is easier. • Once complete the National Trust can undertake a pre-application with the Dorset Council conservation officer to inspect the wall and agree a plan of action. • Our preferred approach to repairs is to dismantle the full length of the wall and the adjacent wall that runs through the middle of the garden. We would then look to get a mini digger in to reduce the ground level within the garden to match the height of the footpath. • If we lower the ground level, then we won't need to include any retaining walls/supports. Hopefully, then, we can rebuild the dry-stone wall to match the original wall height. We will then re-landscape to make good. • What is unclear is whether we will need full Listed Building Consent or Planning Permission. Hopefully the pre-application will clarify that. The only potential sticking point may be the need for an archaeologist if we reduce the ground levels."	On-going

08/09/2025	Clerk		Clerk to chase the National Trust for an update on the wall repair by Why Jewellers.	11-09-25 email sent although representative is on holiday. 20-09-25 email received from James although info from third party "As an update on the East St wall, I popped into Corfe on my way back from Studland on Monday and fortuitously met the tenant of Chapel Cottage, *redacted* from the Chapel. We had a good chat about maintaining access during the works given we will need to close the footpath. I also now have a preliminary design from the structural engineer and now just waiting on a few amendments. Next step will be to put in a Listed Building Application and at the same time tender the works. I am still hopeful for first quarter 2026 start of works pending decisions on the LBC and application to close the footpath. It is likely that the works will take at least a week, maybe more, and that the pathway will be closed to the public during this time. Graham will organise all of this with Dorset Council and when I have an update I can share this to the CCPC and general public through our usual channels. " 29-09-25 email received "I recently become involved in a project in Corfe to take forward the rebuilding of the retaining wall to the boundary of this property. Currently hoarding has been erected to ensure safe use of the adjacent footpath. I have made a Listed Building Consent application and will be seeking tenders for the works shortly. There are issues around accessing the work area and the provision of welfare facilities for the contractor that I hope you might be able to assist me with, please.	on-going

				We are looking to provided access off of Springfield Gardens across the park but clearly would need permission to do so. Would the park be owned by the Parish Council? We are also looking to locate some welfare for the contractor which may simply take the form of a Portaloo. We would ideally want to locate this on the grassed area between the play park and the rear boundary of nr 42 but would also need permission to do so. If the land is under the control of the Council please can you consider these requests please. I anticipate that we will be in a position to commence works during Q1 2026. For information we will also be seeking a permit to close the footpath during the course of the works which I would anticipate taking approximately 3 to 4 weeks." 29-09-25 email response sent to above. Stating permission would be granted for access across the field, however precautions needed to be taken to protect the ground. Also stating location of local public toilets and NT toilets. 30-09-25 "email received "Many thanks, Michelle, for your swift response. Your comments regarding access are noted and I will write the need for protection and any making good into my specification. I will also exclude the use of land for contractors' welfare and direct them to the public facilities. I will get back in touch when we have our contractor on board and a start date set. I will be holding a pre-start meeting to discuss all aspects of the works and so will ensure you are invited and have the ability to contribute. In the meantime thank you again for getting back to me."	

14/04/2025	Clerk	Pavements	14-07-25 Clerk to add Swanworth S106 Pavement item to September agenda. 14-04-25 Clerk to invite Cllr Wilson, Dorset Council Highways rep and Dorset Council senior technical officer to meet with CCPC Pavements working group .	28-04-25 Email sent asking for suitable days and times for all parties included in the email 30-04-25 meeting set for 8th May 9am GP room in the VH 23-07-25 Call with Glenn Hanham, noting costing for DC to carry out work to lay pavement will be sent later in the day (since receive). Meeting with Glenn 12th August 8am, to speak about a possible re-design of pavement, so DC maybe able to create a pull in area to encourage vehicles not to drive onto the pavement. Also then suggested Corfe investigate stone dragons teeth (bollard) for the stretch of pavement. This way we pay once for a pavement!. DC is not convinced a change n foundations would stop any stones from cracking. 08-09-25 Added to September agenda	On-going
14/10/2024	Clerk	NT Homes in Perpetuity	Clerk to ask the National Trust how many homes they own within the parish are in perpetuity to the National Trust and report back to Council.	24-10-24 Email sent to James and Tracey 12-11-24 Email from Tracey stating that there is a review taking place and once this review is finished she will be able to state the number of homes in perpetuity but not before.	On-going