

CORFE CASTLE PARISH COUNCIL

Notice of the Annual Parish Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Dear Councillors,

You are hereby summoned to attend the following meeting:

MEETING TITLE	FULL CORFE CASTLE PARISH COUNCIL ANNUAL MEETING
TIME	19:00HRS
DATE	MONDAY 11th MAY 2026
PLACE	CORFE CASTLE VILLAGE HALL

Councillors will be discussing all the items listed on the agenda.

Yours faithfully



Sarah Forwood
Parish Clerk & RFO

1st May 2026

PUBLIC HALF HOUR.

Questions from members of the public. *(N.B. no decision can be taken)*

AGENDA

- 0526-1. ELECTION OF CHAIRMAN AND RECEIPT OF DECLARATION OF ACCEPTANCE OF OFFICE**
To receive nominations for councillors to stand as Parish Council Chairman. Chairman to sign the "Chairman Declaration of Acceptance of Office".
- 0526-2. ELECTION OF VICE CHAIRMAN**
To receive nominations for councillors to stand as Parish Council Vice Chairman. Vice-Chairman to sign the "Vice-Chairman Declaration of Acceptance of Office".
- 0526-3. APOLOGIES FOR ABSENCE**
To receive apologies of absence and to approve the reasons given. *(Local Government Act (LGA) 1972 s85 (1))*
- 0526-4. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct.

To note any prior or new requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 0526-5. PREVIOUS MEETING MINUTES – APPENDIX**
To confirm the minutes of the last Council meeting. *(LGA 1972 sch 12, para 41(1))*.
- 0526-6. DORSET COUNCILLOR'S REPORT**
To receive communication from the Dorset Council Ward Member.
- 0526-7. NATIONAL TRUST REPORT**
To receive communication from the Corfe Castle Operations Manager.
- 0526-8. LIAISON OFFICER, NOMINEES TO OTHER BODIES, REPRESENTATIVES & WORKING GROUPS – APPENDIX**
To update and ratify the Liaison Officer, Nominees to other bodies, Representatives & Working Groups list.
AMEND
- 0526-9. CLERKS REPORT TO INCLUDE: - APPENDIX**
To discuss and agree a way forward on the following: (Full details on individual recommendations are within the Clerks Report supporting paper)

- a. **Finance Matters**
 - 1. Bank Balance.
 - 2. Monthly expenditure & income.
 - 3. Bank Reconciliation – **ANNEX**
 - 4. Standing Order and Direct Debits
- b. **Parish Safety Reports**
 - 1. Playground Safety – Internal Weekly report
 - 2. Defibrillator Safety
- c. **General Power of Competence**
To declare the Council are eligible for the General Power of Competence.
- d. **Caretaker Report**
Work undertaken
- e. **Action Log**
The full action log can be seen at the end of the Clerks report.
 - 1. Swanage Railway Fares
 - 2. Library Funding – **ANNEX**
 - 3. Play Park Fence Repairs
 - 4. Actions updated since the agenda publication date.

0526-10. THE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2025/26 PART 3

To approve the following sections of the Annual Governance & Accountability Return 2025/26 Part 3 for submission to the Council's External Auditor:

- a. Section 1 – Annual Governance Statement 2025/26 – **APPENDIX**
- b. Section 2 – Accounting Statements 2025/26 Year End Finance Report – **APPENDIX**
- c. Internal Audit Report – **APPENDIX**
- d. Year End Bank Reconciliation (To note signed last month)
- e. End of Year Finance Report – **APPENDIX**
- f. Conflict of Interest – **APPENDIX**
- g. Explanation of Significant Variance – **APPENDIX**
- h. Notice for the period of the exercise of public rights – **APPENDIX**
- i. One off event – **APPENDIX**
- j. Update Contact Details

0526-11. PLANNING AND LICENSING MATTERS – APPENDIX

- a. To receive and consider a report from the planning working group in relation to planning application received since the last meeting.
- b. To consider any planning applications received since the publication of the agenda.

0526-12. CORRESPONDENCE

To discuss and agree a way forward.

- a. Middle Halves (email 05.05.26)
- b. Any correspondence received after the agenda publication date.

0526-13. RIGHTS OF WAY APPENDIX

To discuss Footpath 27 and Footpath 28.

0526-14. DORSET AND WILTSHIRE FIRE CONSULTATION

To discuss and agree a way forward.

0526-15. FORTH COMING MEETINGS

- a. To note Cllr's attendance at forthcoming meetings.
- b. To ratify the Clerks continuing attendance at the Swanage Town and Community Partnership meetings

0526-16. REPORTS FROM WORKING GROUPS AND COUNCILLORS

To receive any working group reports since the publication of the agenda¹.

¹ *N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA 1972 Sch 12, para 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)*