CORFE CASTLE PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING OF CORFE CASTLE PARISH COUNCIL HELD ON MONDAY 14TH JULY 2025 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr **Dru Drury** (Chairman), Cllr **Humphries**, Cllr **Kirkwood**, Cllr **Lermit**, Cllr **Roberts,** Cllr **Rowell,** Cllr **Spicer-Short** & Cllr **Sumbler**

ALSO IN ATTENDANCE:

Joseph **Rose** (Dorset Council), & Michelle **Harrington** (Clerk)

ABSENT:

Cllr **Blinkhorn,** Cllr **Clarke** & Cllr **Marshallsay**

PUBLIC SESSION

1 Member of Public wished to ask why the Dorset Council item is a confidential session.
It was noted the discussion will include commercial sensitive information.

1 Member of Public wished to raise a concern regarding recent roadworks, noting Dorset Council had advertises resurfacing works, which have not taken place.
ACTION: Clerk to write to Cllr Wilson and ask he confirm what works were commissioned and completed. If the work completed does not meet the work commissioned does Dorset Council get a refund from the contractor.

1 Member of Public wished to raise two items

a. Swift boxes. It was noted the Parish Council last month discussed Swift boxes. It was noted that the issue regarding Swift numbers may not be a need for habitation areas, but around feedings. It was noted the use of insecticides is likely to have the biggest effect.
ACTION: Clerk to add to the September agenda how Corfe Castle Parish Council may encourage the decrease in the use of insecticides to encourage the return of Swifts.
b. Homeowners. It was noted that Government has a cap of £15,000 per home for works to bring the up to the new code. After this amount has been spent the homeowner can apply for a licence to not carry out further works.

1 Member of Public gave a verbal report on a Dorset Council Local Plan meeting they attended, noting Dorset Council will launch a public consultation from 18th August to 13th October.

1 Member of Public noted they received a call from another member of public at 6am on Sunday morning stating that cows were in their garden and on the main road.
ACTION: Clerk to ask Cllr Blinkhorn to include a note into the Emergency Plan that states the Clerk holds the contact details all local farmers contact details. Cllr Spicer-Short will talk to the resident involved in regarding what they should do in the future.

0725-28 **APOLOGIES FOR ABSENCE (LOCAL GOVERNMENT ACT(LGA) 1972 S85 (1))**
Apologies have been received from Cllr Blinkhorn, Cllr Clarke, Cllr Marshallsay for personal reasons and accepted by all.

0725-29 **DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**
No declaration was made. NB this does not preclude any later declarations.

0725-30 **PREVIOUS MEETING MINUTES**
The minutes from the full council meeting held on Monday 9th June 2025 were approved and signed as a correct record the meeting. (LGA 1972, SCHEDULE 12, PARA 41(1)

Proposed Cllr Humphries Seconded Cllr Spicer-Short
RESOLVED – The minutes from the full council meeting held on Monday 14th July 2025 were approved and signed as a correct record the meeting.

0725-31 **DORSET COUNCILLOR'S REPORT**
A report was submitted before the meeting. this was noted. See Appendix A for full details

ACTION: Clerk to add Swanworth S106 Pavement item to September agenda.

0725-32 **NATIONAL TRUST REPORT**

a. No report was submitted before the meeting, this was noted.
b. A verbal report was given in respect of cattle with calves on Corfe Common. It was noted the National Trust responded very quickly and have put measures in place to help this does not happen again.

0725-33 **CLERKS REPORT TO INCLUDE:**

a **Action Log**

The clerk submitted a written report before the meeting, detailing the updates on any matters arising from the previous minutes plus actions taken from the last meeting, this was noted. – See Appendix B for full details

1. Play Park roundabout repairs.
It was noted the roundabout has been repaired and is back in action.
ACTION: Clerk to add quarterly play park inspection requirements to the September agenda.
2. DAPTC motion
It was noted Swanage Town Council agreed to second the motion, and the motion has been submitted to DAPTC.
3. No further actions were noted.

b **Financial Matters**

The clerk submitted an updated expenditure and income list before the meeting. See Appendix C for full details

1. Bank Balance
The following bank balance was noted:
As of 30th June 2025

00289201 – Lloyds	£19,302.09	00162368 – Lloyds	£30,493.56
80031534 – Redwood	£ 67,463.36	Equals Money	£51.89
Total	£117,310.90		

2. Expenditure and Income
Proposed Cllr Roberts Seconded Cllr Sumbler
RESOLVED/ACTION – All payments as listed within the Clerks report and supporting paper was approved with a combined total of £7,639.84 including VAT. Clerk to process payments.

3. Donation request
Proposed Cllr Spicer-Short Seconded Cllr Roberts
RESOLVED – Corfe Castle Parish Council reject a request asking for a donation from Life Education Wessex & Thames Valley and sign post them in the direct of Corfe Castle Charities.

c **Parish Safety Report**

c1 The playground safety report was submitted before the meeting. It was noted the see-saw handles are loose and has screws missing. The Caretaker has been asked to deal with the issue.

c2 Defibrillator Monthly Safety Reports were submitted before the meeting this was noted.

d **Policy Ratification**

The Financial Regulation Policy was submitted before the meeting for ratification.

Proposed Cllr Sumbler Seconded Cllr Humphries
RESOLVED/ACTION – To accept the policy as submitted. Clerk to publish the policy.

e **Weed Control**

A statement was submitted before the meeting, noting Councillors and residents are asked to report via the Dorset Council website, weed growth on the highway's gutters.

f **2025-26 AGAR & GDPR**

A report was submitted before the meeting noting the change in Assertion 10 in the 2025-26 AGAR.

Proposed Cllr Sumbler Seconded Cllr Spicer-Short
RESOLVED/ACTION – Corfe Castle Parish Council to buy into the Breakthrough Communication Council Hive service for one year. To split the cost 50% to Corfe Castle as Councillors will have access to training, Worth Matravers PC & Puddletown Area PC each paying 25% as their Councillors will not have access to the training but will have access to templates and the knowledge learnt by the Clerk. Clerk to process invoices.

g **Swanage Town & Community Partnership**

A report was submitted before the meeting noting a recommendation for the Clerk to join the Swanage Town & Community Partnership steering group on a one-year trail basis.

Proposed Cllr Spicer Short Seconded Cllr Roberts
RESOLVED/ACTION – Clerk to join the Swanage Town & Community Partnership steering group on a one-year trail basis Clerk to contact the group chairperson to confirm.

h. **"A Fresh Start" Dorset Council / DAPTC**

A copy of the DAPTC "A Fresh Start" paperwork was submitted before the meeting; Councillors are asked to feedback in the September meeting and area of the document they feel does not represent Corfe Castle Parish Council.

I **Caretakers Report**

Before the meeting a list of works the caretaker has undertaken this month was submitted. This was noted.

0725-34 **PLANNING AND LICENSING MATTERS**

a **Planning Working Group – Planning Applications**

The planning working group submitted a written report before the meeting detailing applications with recommendations.

a1 **Application No:** **P/LBC/2025/03264**
Location: 14 West Street Corfe Castle BH20 5HD
Proposal: Remedial works to gable end of house, including reinstating an original larger window and adding a frameless balustrade fixed within window recess.
Recommend: No objection. There is evidence that this window has been changed over time, although it is not evident what it looked like when the property was first built. The proposal is to replace the lintel (necessary work as it is not sufficient for the load above) and whilst doing this work, to slightly increase the size of the window. This window cannot be seen from the street.

a2 **Application No:** **P/FUL/2023/07355 – Notice of appeal** P/VOC/2023/07522 & P/VOC/2023/07502
Location: Downs Quarry Kingston Road Worth Matravers Swanage BH19 3JP
Proposal: Northern extension of Downs Quarry for the extraction of building stone.
Recommend: No further comment

a3 **Application No:** **P/HOU/2025/03646**
Location: Tapers Barn Tabbits Hill Lane Corfe Castle BH20 5HZ
Proposal: To Erect a stable block with stables, workshop and storage in rear garden
Recommend: Corfe Castle Parish Council have no objection. The stable block is in keeping with the surroundings and sits well within the property boundary. We are aware of the public right of way which runs to the north of this property but believe the RoW does not cross any of the land belonging to Tapers' Barn.

a4 Application No: P/LBC/2025/02787 & P/HOU/2025/02786
Location: 37-39 West Street Corfe Castle BH20 5HA
Proposal: Erect small rear single storey extension, minor internal alteration on first floor to create an ensuite bathroom. Alterations to detached single garage in rear garden
Comment Due: 24th July 2025
Comment This revised application seems to address our concerns (interesting to see the photograph of construction of the central pier from the 1980's). Additional rear extension and charred timber finish all now gone in favour of lightly dressed Purbeck stone, and roof of garage now to be Purbeck stone tiles. No objection.

b. **Treeworks Application**

Declaration of Interest – Cllr Roberts declared an interest as a family member submitted the application. It was noted Cllr Blinkhorn took the lead on this application.

b1 **Application No:** **P/TRC/2025/03716**
Location: Corfe Castle Primary School East Street Corfe Castle BH20 5EE
Proposal: T1 Alder - Fell.
Stem left at appointment 1.5m as a habitat feature.
G2 Row of Common Lime (on the Southern boundary) - Crown lift to 4m and remove all epicormic growth below that height.
Recommend: No objection.

Proposed Cllr Rowells Seconded Cllr Sumbler
RESOLVED/ACTION – Clerk to submit individual comments as listed above.

c. **Licensing Application**

The licencing application 160102, Sandy Hill Arts was noted.

0725-35 CORRESPONSENCE

1. Concern with the use of insecticides by Dorset Council to maintain the roads was noted.
2. It was noted thanks had been received from Crazy 4 Corfe and the Festivities Committee for donating towards the community VE80 celebrations

0725-36 FORTH COMING MEETINGS

a. Suttles Annual Quarry Visit. Thursday 17th July 2025 at 5pm – Cllr Dru Drury, Cllr Humphries, Cllr Lermit, Cllr Rowell, Cllr Spicer-Short & the Clerk.

Swanage Railway Stakeholders Day. Friday 18th July 2025 at 11.15am – Cllr Dru Drury & the Clerk

PTAG, Tuesday 22nd July 2025 – Clerk

b. Perenco
A report was submitted before the meeting reflecting on a recent meeting held by Perenco.

0725-37 GODS ACRE COMPOSTER

A motion was submitted before the meeting by Cllr Spicer-Short "Corfe Castle Parish Council commission a 2-bay composter through the Wareham Men's Shed for the 1925 area of Gods Acre"

Proposed Cllr Spicer-Short Seconded Cllr Sumbler

RESOLVED/ACTION: Clerk to contact the Wareham Men's Shed to order another composter (2-bay). To process a donation of £50 on top of material costs for the installed composter. To note a further £50 donation was agreed for the 2-bay composter over and above costs once complete.

0725-38 CORFE COMMON ACCESS

A motion was submitted before the meeting by Cllr Kirkwood. "Corfe Castle Parish Council approach the National Trust in relation to access from Townsend Mead to Corfe Common."

Proposed Cllr Kirkwood Seconded Cllr Sumbler

RESOLVED/ACTION: Clerk to write to the National Trust to ask for access to the common from Townsend Mead could be improved.

0725-39 REPORTS FROM WORKING GROUPS

a. Community Transport report by Cllr Sumbler
A verbal report was given on a meeting recently held regarding the Community Transport Grant awarded to Corfe Castle Parish Council.

Proposed Cllr Sumbler Seconded Cllr Lermit

RESOLVED/ACTION – The Clerk invite representatives from Worth Matravers Parish Council, Langton Matravers Parish Council, Swanage Town Council, Purbeck Transport Action Group and Swanage Town & Community Partnership to attend an initial meeting to explore the possibility of forming a collaborative partnership project to enhance community transport provision along the A351 corridor.

0725-40 DORSET COUNCIL

Part 2 Confidential Item.
Due to commercial sensitivity under s.1(2) of the 1960 Act, the press and public are to be excluded for the remainder of the meeting.
A presentation from a Dorset Council representative was given in respect of the footpath from Purbeck Park.
ACTION: Clerk to add to the November agenda a section for the representative to return to give a progress update.
The Dorset Council representative was thanked for their time attending the Parish Council meeting.

The meeting ended at 21:17

Appendix A – Dorset Councillor report

Pavement Project

- Dorset National Landscape happy to engage regarding the potential use of Swanworth s106 funds for pavement works.

Purbeck Park

- CCPC to receive presentation from Dorset Council officers regarding the route for the PP to CC footpath
- Purbeck Park play area has been fully refurbished (see attached photo).
- Negotiations continue between DC and Swanage Railway regarding further works at Purbeck Park in the medium term

Note that consultations for Nature Recovery and Housing Allocation previously reported remain open. I include below the latest weekly Dorset Council Newsletter.

Appendix B – Action Log

Minute Number	When Initiated?	Who is Actioned?	Title	Details	Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed)
Public	09/06/2025	Clerk	Website	Agenda not displaying	10-06-25 Link repaired
0625-20	09/06/2025	Cllr Wilson	Housing Allocation Consultation	Cllr Wilson to investigate the Dorset Council Housing allocation consultation and report back.	
0625-20	09/06/2025	Clerk	CVN - Near miss poster	Clerk to run the Near Miss poster in CVN.	10-06-25 poster updated and added
0625-22 a4	09/06/2025	Clerk	Roundabout Repairs	Clerk to try to obtain 3 quotes for repairing the roundabout.	10-06-25 Five companies contacted asking for a quote (noting 1 other has already been contacted) 16-06-25 Contractor 1, 4 & 5 has stated they are unable to continue, Contractor 2 To remove seized bearings and lift off roundabout. Clean out corrosion. Replace bearings. Remove snapped rain cap bolts. Drill and tap. Fit rain cap. Note: If any more damage found upon removal of roundabout we will quote for repair. Labour and materials £1200 plus vat, Contractor 3 Thinks as the bearings are new there is a possibility they could be cleaned and re-greased rather than replaced. Will look to send quote. Contractor 6 States Bearing likely to only need cleaning as relatively new, will attend site ASAP and quote. 24-06-25 Contractor attended site and cleaned bearings. Roundabout now moving, albeit not as freely as previously, Will send report and cost to repair.
0625-22 b	09/06/2025	Clerk	Finance	All payments as listed within the Clerks report were approved with a combined total of £4,822.01 including VAT. Clerk to process payments.	10-06-25 Complete

0625-22 b3	09/06/2025	Clerk	VE Day Celebrations	To donate £500 to Corfe Castle Festivities regarding the VE day celebrations. Clerk to process payment	10-06-25 Email sent asking for bank details 13-06-25 Bank details received 18-06-25 Processed
0625-22 b4	09/06/2025	Clerk	Dorset Records Society - Book publication	To donate £200 to Dorset Records Society regarding "The Corfe Castle Censuses, Settlement Examinations and Petty Sessions Papers: Recording Everyday Lives in Rural Dorset, c. 1770-1834" book by Martin Ayres. Clerk to process payment.	10-06-25 Email sent asking for bank details 12-06-25 Bank details received 18-06-25 Processed
0625-23	09/06/2025	Clerk	Planning	Clerk to submit planning & treeworks application comment.	10-06-25 Complete
0525-7	12/05/2025	Clerk	Car Park Data	Clerk to email the National Trust and Dorset Council to ask for car park data over Easter 2024 & 2025. DC Date to include Purbeck Park and West Street.	13-05-25 Email sent to BW & JG 27-05-25 email received from NT with car park data for Easter 2025
0625-22 a2 0525-10 aii 0425-144 h	14/04/2025	Clerk	Road Safety Signage	Clerk to request signage in both directions near the school & southern end of the village.	28-04-25 Email sent to DC road safety team asking for sign's 28-04-25 Email from DC Road Team "Thank you for your interest in the Please Slow Down trial. We would not be looking to use these in Corfe Castle, as you already have a very good SID programme. We could look at how the SID could potentially be used to support alternative locations. The first step would be to get a speed survey done, so we can see if there is an issue there. Surveys cost £295+VAT for the first site and then £200+VAT for each additional site monitored at the same time, in the same area. The last survey completed outside the school (Sept 2020) showed there was not an issue with speeding traffic. The survey was carried out over 7 days, and showed average speed was 22.1mph and the 85%ile was 26.7mph. Please find attached the information sheet for the trial, but if you have any further questions, please let me know." 13-05-25 Information found stating road survey required for new signs, letter put on hold. 09-06-25 To carry out two speed surveys at a cost of £295 + VAT for the first survey and £200 + VAT for the second survey. Site one: We ask this be between Corfe Castle Club and Corfe Castle Library. Site two. We ask this be between Townsend Road & Higher Filbank. Clerk to contact Dorset Council 10-06-25 email sent to DC asking for surveys to be carried out
0525-10fi	12/05/2025	Clerk	Paint sprayer	Clerk to purchase a cordless paint sprayer	17-05-25 Email sent to inform caretaker 18-06-25 Purchased
0525-10fii	12/05/2025	Clerk	Grounds works -	Clerk to purchase topsoil and turf in late Summer (October) if required (look to use soil from Gods	17-05-25 Email sent to inform caretaker

			Playpark Bench	Acre spoil first). Caretaker to repair ground level around bench foundations in the play park.	
0525-10fiii	12/05/2025	Clerk	Memorial stones	Clerk to contact Caretaker to ask him to trim the grass around the flat memorial stones every six weeks between March to October.	17-05-25 Email sent to inform caretaker
0525-10fiv	12/05/2025	Clerk	Mole Repellent	Clerk to request the Caretaker use Jays Fluid around the mole hills.	17-05-25 Email sent to inform caretaker
0525-10fv	12/05/2025	Clerk	Residents Car Park Hedge	Caretaker to trim the hedge in the resident's car park side and top twice a year.	17-05-25 Email sent to inform caretaker
0525-13	12/05/2025	Clerk	DAPTC Motion	Clerk to send above motion to local parish Councils to ask they second the motion. Before submitted to DAPTC.	17-05-25 Email sent. 04-06-25 WMPC agreed to second. 23-06-25 STC agreed to second 25-06-25 email sent to DAPTC with motion
0525-15a	12/05/2025	Cllr Wilson	S106 - Swanworth	Cllr Wilson to investigate if applications can be entered before 2026 form the Swanworth Quarry S106 money held by Natural England.	09-06-25 Contact has been made with DNL. Waiting outcome of request
0425-147	14/04/2025	Clerk	Pavements	Clerk to invite Cllr Wilson, Dorset Council Highways rep and Dorset Council senior technical officer to meet with CCPC Pavements working group .	28-04-25 Email sent asking for suitable days and times for all parties included in the email 30-04-25 meeting set for 8th May 9am GP room in the VH
0425-147	14/04/2025	Clerk	Environment Group - Tree Planting	Clerk to work through points 1 - 7 of report.	
				Planting at the tree sites is progressed as per the attached schedule.	
				The Clerk / Cllr Sumbler investigate the best prices for the "feather" size trees, based on the indicative tree type / species in the attached schedule, subject to agreement with NT on the species of tree for sites 4, 5 and 6 (request for native species vs the need to minimise impact on the views to / from the play area).	30-04-25 Quote requested from Contractor 1 ACER RUBRUM 12 LTR 1 52.00 52.00 10.40 T1, CARPINUS BETULUS 7.5 LTR1+3 175-200cm 2 22.50 45.00 9.00 T1, CRATAEGUS MONOGYNA 20 LTR 2 20.00 40.00 8.00 T1, FAGUS SYLVATICA 7.5 LTR 1 20.00 20.00 4.00 T1, ILEX AQUIFOLIUM 7.5 LTR 1 19.50 19.50 3.90 T1, MALUS EVERESTE 12 LTR 2 46.00 92.00 0.00 T0, PRUNUS PADUS 7.5 LTR 2 23.50 47.00 9.40 T1, , ROSA CANINA 5LTR 1 9.60 9.60 1.92 T1, SALIX CINEREA 5 LTR 60-100cm 1 16.00 16.00 3.20 T1, SORBUS AUCUPARIA 7.5 LTR 200-250cm 2 27.00 54.00 10.80 T1 TREE STAKE 1.2m x50mm 15 2.75 41.25 8.25 T1, TREE TIE 60cm 15 1.35 20.25 4.05 T1 Contractor 2 £120.45 (not inc Acer Rubrum, box bush or Bird Cherry as out of stock or stakes, ties, guards, mulch matting and pegs.)
				The Clerk / Cllr Sumbler investigate the best prices for associated planting accessories such as stakes, ties, guards, mulch matting and pegs.	
				The Clerk purchases the trees and planting accessories from the Environment Group funds, up to a total of £2,000.	

				Delivery to be arranged in time to be planted in mid-November 2025.	
				The hedge in the play area is surveyed and any dead plants are replaced with similar native species, with planting to take place in the Autumn / winter 25-26 planting season.	
				20 hours extra be allocated of Parish Caretaker's time for ongoing tree maintenance and aftercare, with costs re-allocated from EG reserves each year.)	
0325-133		Cllr Lermit	Grit Bin - Kingston	Cllr Lermit to organise for the current salt bin, to be moved to the opposite side of the road next to the general waste bin. It was noted as the grit bin has been in situ for any years, if the bin breaks when being moved a new bin can be purchased up to the value of £200.	10-3-25 Clerk advised Cllr Lermit to not move the bin for a short while (after cold snaps) as we will not refill the new salt bin until later in the year when DC carry out annual refill
0225-114	10/02/2025	Clerk	Overnight parking charges DC Consultation	Clerk to produce a flyer to advertise the Dorset Council consultation, so when the Consultation is announced flyers can be delivered to all homes and businesses in the Parish encouraging them to give feedback.	13-02-25 Poster drafted sent to SDD & SC for initial feedback. On hold due to DC holding consultation
0325-127e 0225-116 d		Clerk	Annual Parish Meeting	To hold the Annual Parish Meeting on Monday 19th May 2025 from 6.30pm in the Main Hall of the Village Hall. Format: To invite stall holders free of charge to go around the outside of the room. To invite the school choir to open the event. The chairman will give a general vote of thanks to all volunteer organisations throughout the Parish.	13-02-25 Invite email sent to CAB, Double Act, Wareham Men's Shed, CCTown Trust, Soup and Pud Club, Festivities, National Trust, Planet Purbeck, Swanage Railway, CC Charities, Youth Club, CCVH, Corfe Adventure Water Park (as charitable side) CLT, CC Library, Gardening Club, Dorset Police, School PTFA & Choir. 10-03-25 Clerk to add leaflet to CVN and arrange for banner dates to be changes. 20-03-25 Leaflet printing cost is £92.00 (qty 1250 A5). Feb / Mar Dorset Adventure Park; CA, Guide Dogs, Corfe Castle Charities, National Trust, Double Act, Corfe Library & Swanage Railway Museum to attend as stall holders School choir to open
0425-146 1224-85 a2 1124-79	11/11/2024	Clerk	Community Transport Grant	Clerk to investigate grant availability for a shuttle bus service and report back.	9-12-24 On December agenda 12-12-24 Submitted 14-04-25 Clerk to contact the community Transport Grant organiser and explain that initially we had hoped to trail a service in 2025, due to the delay it is not possible to have a service in place this year. Therefore, request the application be allowed to be changed to have a trial service starting Easter 2026. Cllr Sumbler to head up a working group to discuss next steps and report back to Council 12-05-25 Email from Community Transport " I have now spoken with my manager and the grants officer who said that this will be fine, and I will put a note on your file to amend the start date. "

0325-127a2 0225-116 a1 1124-73f	11/11/2024	Clerk	Compost & General Waste Bins - Gods Acre	Clerk to investigate the cost of an additional general waste bin to be placed in the new extension area, plus costs to replace the current compost bins with a more substantial compost bin.	28-04-25 Work complete 26-06-26 installation date for compost bin
1024-59	14/10/2024	Clerk	NT Homes in Perpetuity	Clerk to ask the National Trust how many homes they own within the parish are in perpetuity to the National Trust and report back to Council.	24-10-24 Email sent to James and Tracey 12-11-24 Email from Tracey stating that there is a review taking place and once this review is finished, she will be able to state the number of homes in perpetuity but not before.
0125-102 0724-36a1, 0424-125e 0623-24e & 0923-54h1	08-07-24, 08-04-24 12-06-23 & 11-09-23	Clerk - Cllr Spicer-Short	Establishing & Managing Gardens of Remembrance Training	Clerk to book and attend the ICCM Establishing & Managing Gardens of Remembrance training. 12-06-24 clerk to obtain quotes for landscaping 8-04-24 Clerk to contact a local horticultural College (Landscaping department) to discuss an opportunity for their students. Students to be invited to submit a design and quote to carry out the works up to £5,000 + VAT. If a design is chosen, the students) could oversee the project installation and be credited with the design.	Course Complete Dec 23 June 24 Emails sent to multiply contractors, 1 response with design and quote, 1 response with quote to design. 10-4-24 Email Sent to Kingston Maurward College 16-4-24 Email stating unable to help through college, however happy for students to undertaken, and happy to promote to students 06-05-24 two contractors contacted to level and grass seed the area. Contractor 1 to spray existing grass, level and re-seed with a high-quality seed, £3,780 (Ex VAT) Contractor 2 cultivation and seeding work. To carry out cultivation, levelling and grass seeding of the new memorial garden area. £2,083.56 08-07-24 Clerk to contact Caretaker and grave digger to arrange levelling with spoil and Lowther to ensure the area is cut alongside the rest of the cemetery. 12-12-24 Add to Jan agenda given 2 enquires for scattering this month! Jan 25 (Cllr Spicer-Short to speak to the gardening club to ask their advice on which shrubs / flowers would be best to plant given the potassium rich environment, and if they would be available to create the shrub / flower border. Clerk to look at costs for a memorial stone and benches and report back to Council) Update - Professional advice flower beds will not work. Too labour intensive, recommendation more blossom trees and or wildflower meadow. - Get some native trees. 10-02-25 Clerk to chat / visit Harbour View. 13-03-25 Email sent to Harbour View (info@) asking for visit and meeting

Long term / Hold

0225-113 1224-87 b 0724-38 0324-112f	10/02/2025 08/07/2024 11/03/2024	Clerk	Highways Wish List	Clerk to keep Cllr Wilson and Dorset Council Highway informed with concern regarding emergency vehicle access. Clerk to ask Cllr Wilson if there is anything he can do to help expedite our parking changes request. Clerk to send a copy of the Highways Consultation results to Dorset Council Highways and to ask they proceed with the proposal, once it has been confirmed residents have access to the garage area. . Clerk to investigate costs involved, and leaflet designs and report back to Council.	10-07-23 Call from Stephen Mepham stating parking sign by church should have been replaced. Bankes Arms sign will be recovered and state the number of spaces available. The sign by the NT shop will be recovered and show, the number of spaces and the distance to the car park. The sign on the junction of Hollands Close & West Steet will be removed but leaving the wood attached to the building, a new sign will then be attached to the wood. SM stated he will be visiting in a couple of weeks to look at the drop kerb requests with the intention of having them installed in October / November '23. It was mentioned all other requested items on the list will be worked on in due time. 19-07-23 Signage installed for Car park 17-08-23 email from SM "I want to put all amendments for Corfe Castle parking restriction TRO's through as part of one process – more cost effective. Putting this together (East and West St) is my next "Corfe Castle" project, following signage and dropped kerbs BUT I'm afraid Cllrs will at times have to be patient (and I know you all have been) as I have 80 Parishes in my area and must address safety issues as a priority. Promise to keep you informed as I interact with the Regulation Team on this one!" 28-03-24 Quotes requested contractor 1 £45, contractor 2 44.99 contractor 3 56.35 26-06-24 Consultation results added to July agenda. 12-08-24 Sent to SM & BW. 12-12-24 email sent to Cllr Wilson. Continuous.
1224-90		Cllr Blinkhorn	Emergency Response Plan	Cllr Blinkhorn to continue work on the Emergency Response Plan.	09-12-24 Draft plan submitted for discussion during the December meeting
1223-86a	11/12/2023	Clerk	Purbeck Park Footpath	Original report showing routes	12-12-23 Clerk to ask Cherry if Corfe Castle Parish Council could have a copy of the report identifying the four original routes considered from Purbeck Park to the Village? 12-12-23 Email sent to Cherry "Can I ask for what purpose? It will take officer time to find and I am not sure that it will do anything for the situation?" 13-12-23 Email to Cherry "During the Monday meeting, the different reports published by DC were discussed and at several points throughout the discussion different Councillors stated it would be good to be able to read the reports. The main reason was some of the newer Councillors, wish to read it, so as to understand the history of the project plus see what routes were originally proposed." 13-12-23 Email from Cherry stating she will ask

0623-27	12/06/2023	Clerk		Corfe Castle Parish Council write to Dorset Council to propose that Dorset Council underwrite the cost of an accessible and chargeable minibus which would act as a shuttle between Purbeck Park, the National Trust carpark and the village centre to operate from summer 2024.	For many years Dorset Council have agreed a need for a public footpath / cycle route from what was Norden Park & Ride to Corfe Castle. 30-06-23 letter sent via email to Cllr Bryan, & John Sellgren cc Cherry Brooks 30-06-23 email received from John Sellgren "Many thanks for your email. Cllr Brooks raised this in a meeting at Dorset Council earlier this week and this prompted me to ask my team about the progress being made. I am going to ask them to respond to you directly and others copied into this email." 04-07-23 Email received from David Brown with detailed update forwarded to Cllr's. 18-07-23 email response to David acknowledging offer of meeting bi-monthly or quarterly and accepting updated on either time scale depending on progress made. Also suggested instead of Face to Face happy with email updates if easier for David. 04-10-23 Email sent to David asking for an update, plus to set a future date for a meeting or to receive and email update. 11-10-23 Email received from David Brown "We are still committed to delivering a path between Purbeck Park and Corfe Castle Visitor Centre. However, it has become apparent that the 3rd party landowner opposes the preferred route and does not agree to Dorset Council acquiring the land for this path. For us to proceed from this point we need to do a lot of work investigating all other options and consider the most affective approach to securing a suitable route. Unfortunately, progress on schemes such as this are very unpredictable. I will provide a further update when investigation work has been completed, and we hopefully have a clearer way forward. "
1123-72	13/11/2023	Clerk		Clerk contact Cllr Brooks & David Brown as project Manager to request Cllr Blinkhorn & Cllr Roberts meet up with the consultants when on site, to offer local knowledge of the area.	22-11-23 Email sent to Cherry. 27-11-23 Phone called received from David Brown stating “At present no consultants have not been appointed to carry out the feasibility study, however as and when they are appointed, (hopefully in the next month or two), you will consider our request for Cllr Roberts & Cllr Blinkhorn to meet with them to share their local knowledge. " 11-12-23 Agreed Cllr N Dragon will attend the site meeting instead of Cllr Blinkhorn
				Can we ask Cherry to find out how much has been spent on the investigations for the PP too Corfe footpath as I hear that a large chunk of the Perenco money had been spent to achieve precisely nothing	11-12-23 Email from Cllr Brooks stating "No Perenco money has been spent on this project yet. We have managed to utilise internal money and a small amount of other external funding (LTP and DEFRA) to pay for the scheme feasibility design costs to date."

				Clerk contact David Brown (Dorset Council Engineering Project Manager) and invite him to attend a Corfe Castle Paish Council meeting to discuss the Purbeck Park footpath project.	22-11-23 Email sent to David 27-11-23 phone call received from David Brown stating "1. At present there are no further updates on the project, over and above what Cllr C Brooks has already passed to the Parish Council. 2. At present no consultants have not been appointed to carry out the feasibility study, however as and when they are appointed, (hopefully in the next month or two), you will consider our request for Cllr Roberts & Cllr Blinkhorn to meet with them to share their local knowledge. 3. You have met with a landowner in relation to the path from Purbeck Park to Corfe Castle in the Summer of 2023. 4. If the subject of a Compulsory Purchase Order is raised. You are happy for me to state, that a CPO is not on the table at present, and that Dorset Council are appointing a third party to carry out a feasibility study. 5. You respectfully decline our invite to attend a Parish Council meeting, as you would not be able to give any more updates over and above any updates already given by Cllr Brooks. Noting your time for the meeting is billable to the project and therefore your attendance is not a good use of resources."
0924-46 b	09/09/2024	Cllr Roberts & Cllr Wilson		Cllr Wilson and Cllr Roberts to meet to walk a proposed route.	Nov 24 Meeting held
0924-46c	09/09/2024	Cllr Wilson		Cllr Wilson agreed to find out how much is in the fund and how much has already been used.	Nov 24 Update given noting, money from original fund still ear marketed for project
		Cllr Wilson			March 25 Cllr Wilson hosting two meetings 7th March for local stakeholders and 17th March for DC officers.
0625-20	09/06/2025	Clerk		Clerk to add “Purbeck Park Footpath update” as a stand-alone agenda item to the July meeting. Noting Cllr Wilson will confirm if it needs to be held as a confidential item or not nearer the date.	18-06-25 Added
1123-72	13/11/2023	Clerk	Electronic Signage Norden Roundabout	Clerk contact Cllr Brooks & a representative of the Traffic Signal Team to start engagement regarding electronic signage.	22-11-23 Email sent to Cherry. Nov 24 Cllr Wilson has been updated on this suggestion

			Footpath update (National Trust)	Footpath from East Street to Playpark and West Street	Nov 23 meeting CCPC asked JG for update 8-12-23 email from Mark Street " It will be in the programme for 2024 but not until later in the year." Nov 24 Verbal update from James noting work started on the day of the monthly council meeting. To initially clear over growth ready for re-build Feb '25 meeting update "• There were asbestos panels in the garden which have now been removed by a licensed contractor. • A contractor has been appointed to clear the ivy and hedge growth from the damaged wall so that access and inspection of it is easier. • Once complete the National Trust can undertake a pre-application with the Dorset Council conservation officer to inspect the wall and agree a plan of action. • Our preferred approach to repairs is to dismantle the full length of the wall and the adjacent wall that runs through the middle of the garden. We would then look to get a mini digger in to reduce the ground level within the garden to match the height of the footpath. • If we lower the ground level, then we won't need to include any retaining walls/supports. Hopefully, then, we can rebuild the dry-stone wall to match the original wall height. We will then re-landscape to make good. • What is unclear is whether we will need full Listed Building Consent or Planning Permission. Hopefully the pre-application will clarify that. The only potential sticking point may be the need for an archaeologist if we reduce the ground levels."

Appendix C – Financial Update

14.07.2025	£34.53	£0.00	£34.53	Pension	NEST	Lloyds	DIRDEBIT
14.07.2025	£1,341.31	£0.00	£1,341.31	Wages	Staff	Lloyds	ONLINE
14.07.2025	£231.75	£0.00	£231.75	National Insurance & Income Tax	HMRC	Lloyds	ONLINE
08.07.2025	£49.98	£2.50	£52.48	West Street Toilets - Electricity	E-On	Lloyds	DIRDEBIT
07.07.2025	£750.00	£150.00	£900.00	Roundabout Repairs	A Frost Design	Lloyds	ONLINE
07.07.2025	£42.56	£0.00	£42.56	GA Refuse	Dorset Waste Partnership	Lloyds	ONLINE
07.07.2025	£465.50	£0.00	£465.50	Caretaker Hours	Tim Lee (Tim Lee)	Lloyds	ONLINE
07.07.2025	£45.00	£0.00	£45.00	Playground Inspection	Ken Hussey Health & Safety Consultancy	Lloyds	ONLINE
07.07.2025	£586.62	£117.32	£703.94	West Street Toilet Cleaning	J D Facilities	Lloyds	ONLINE
07.07.2025	£29.99	£6.00	£35.99	Jayes Fluid - Mole Repellent	Screwfix	Lloyds	ONLINE
07.07.2025	£25.00	£0.00	£25.00	Eye Test - Shared Expenditure	Specsavers	Lloyds	ONLINE
03.07.2025	£226.87	£0.00	£226.87	Visitor Map Frame & GA Composter	Wareham Area Men's Shed	Lloyds	ONLINE
30.06.2025	£32.47	£0.00	£32.47	Stationary	Puddletown Area Parish Council	Lloyds	ONLINE
27.06.2025	£495.00	£99.00	£594.00	Training	Breakthrough Communication & Strategies Ltd	Lloyds	ONLINE
23.06.2025	£18.33	£3.67	£22.00	Storage Boxes	B&M	Lloyds	ONLINE
18.06.2025	£13.16	£0.00	£13.16	Stamps	Post Office	Equals Money	ONLINE
18.06.2025	£210.00	£42.00	£252.00	Defib Battery	Defib Warehouse	Lloyds	ONLINE
18.06.2025	£112.46	£22.49	£134.95	Paint Sprayer	Toolstation	Equals Money	ONLINE
12.06.2025	£47.90	£9.58	£57.48	Printer Ink	Currys	Lloyds	ONLINE
11.06.2025	£1,424.50	£284.90	£1,709.40	Grass Cutting	Lowther	Lloyds	ONLINE
26.06.2025	£0.00	£0.00	£0.00	GA Refuse	Dorset Waste Partnership	Lloyds	ONLINE
11.06.2025	£14.00	£0.00	£14.00	NNDR	Dorset Council	Lloyds	DIRDEBIT
10.06.2025	£4.54	£0.91	£5.45	Return	DPD	Lloyds	ONLINE
18.06.2025	£200.00	£0.00	£200.00	Book Publishing Donation	Dorset Records Society	Lloyds	ONLINE
18.06.2025	£500.00	£0.00	£500.00	VE Day Donation	Corfe Castle Christmas Festivities Committee	Lloyds	ONLINE
	6901.47	**738.37**	**7639.84**				