

Clerks Report – Updated Tuesday, July 2, 2024

All recommendations in this report are made by the Clerk unless stated otherwise.

0724-35a Action Log

To note and discuss any urgent item not listed below.

a1 Establishing & Managing Gardens of Remembrance – Quotes.

0724-35b Financial Matters

b1 Bank Balance 30th June 2024

00289201 – Lloyds £22,940.18

00162368 – Lloyds £5,438.28

80031534 – Redwood £65,073.43

Equals Money £38.00

Total £93,489.89

b2 Expenditure & Income

To discuss and approve the monthly expenditure and note the income. To note there is no meeting in August and therefore all regular payments will be authorised by the Clerk in conjunction with the Chairman and Vice Chairman.

Expenditure

Date	Net	VAT	Total	Description	Supplier	Bank	Tender
02.07.2024	£35.87	£7.17	£43.04	Phone	Vodafone	Lloyds	DIRDEBIT
02.07.2024	£40.00	£0.00	£40.00	Training	DAPTC	Lloyds	ONLINE
02.07.2024	£586.62	£117.32	£703.94	Cleaning	J D Facilities	Lloyds	ONLINE
02.07.2024	£480.98	£0.00	£480.98	Caretaker Hours	Tim Lee	Lloyds	ONLINE
02.07.2024	£76.51	£0.00	£76.51	Pension	NEST	Lloyds	DIRDEBIT
02.07.2024	£1,288.76	£0.00	£1,288.76	Wages	Staff	Lloyds	ONLINE
02.07.2024	£173.09	£0.00	£173.09	National Insurance & Income Tax	HMRC	Lloyds	ONLINE
26.06.2024	£135.00	£27.00	£162.00	Fence Repairs	Bartletts Country Store	Equals Money	ONLINE
26.06.2024	£1,424.50	£284.90	£1,709.40	Grass Cutting	Lowther	Lloyds	ONLINE
26.06.2024	£120.00	£24.00	£144.00	Light testing	M P Hall Electrician	Lloyds	ONLINE
24.06.2024	£160.00	£0.00	£160.00	Grave Digging	Tim Stockley	Lloyds	ONLINE
24.06.2024	£40.00	£0.00	£40.00	Training	DAPTC	Lloyds	ONLINE
17.06.2024	£60.00	£0.00	£60.00	Training	DAPTC	Lloyds	ONLINE
17.06.2024	£14.00	£0.00	£14.00	NNDR	Dorset Council	Lloyds	DIRDEBIT
17.06.2024	£29.16	£5.83	£34.99	Keyboard	Currys PC World	Lloyds	ONLINE
4664.49 466.22 5130.71							

All invoices listed have been examined, verified and certified by the Clerk as RFO.

Note 1: Explanation of payments: Clerks Hours 83hrs, (80 contracted hours, of which 1 Additional Hours, 2hrs for Gods Acre), £60 for monthly expenses, plus £11.70 GA Mileage Hourly pay rate @ £16.30.

Recommendation: To approve all payments as listed in the Finance Summary + any regular payment not invoiced to date. Current Gross figure at time of printing = £5,130.71

Income

Date	Net	VAT	Total	Description	Bank	Customer
21.06.2024	£25.00	£0.00	£25.00	Donation	Lloyds	Member of Public
17.06.2024	£5.27	£0.00	£5.27	Refreshments - Annual Parish Meeting	Lloyds	Langton Matravers Parish Council
15.06.2024	£578.00	£0.00	£578.00	GA Reservation	Lloyds	Albert Marsh Funeral Director
23.06.2024	£0.00	£372.12	£372.12	HMRC VAT Refund	Lloyds	HMRC
23.06.2024	£312.50	£62.50	£375.00	Car Park Permit	Lloyds	MOP
23.06.2024	£285.00	£0.00	£285.00	GA Reservation	Lloyds	MOP
30.06.2024	£196.61	£0.00	£196.61	Interest	Redwood Bank	Redwood Bank
30.06.2024	£6.19	£0.00	£6.19	Interest	Lloyds	Lloyds Bank
	1408.57	434.62	1843.19			

0724-35c Parish Safety

c1

Internal Weekly Playground safety report

It was noted a couple of the picnic benches have bowed more and will need replacing soon. The clerk will obtain quotes and report back at the next meeting.

It was noted the fence bordering the playing field / car park needs attention. Both posts and rails are rotten. The Clerk will write to the owners and ask they investigate.

c2

Defibrillator monthly safety report:

In the last month, safety checks have been carried out on the defibrillators with no urgent items to report.

0724-35d Pest Control

In both Gods Acre and the play park we have moles. In the play park the issue is raised by the external inspector each year, and in Gods Acre the issue is they are tunnelling near memorials which could lead to them toppling.

A pest control company has been contacted and have quoted the following:

God's acre including the extension to the West is **£650.00**

Play Park to the North of the footpath only **£450.00**

Recommendation: The Chairman and Vice Chairman recommend CCPC proceed at a cost of £1,100.

0724-35e Aster Housing - Annex

To note / discuss correspondence received from a residents concerned as to why Aster is selling off properties in Corfe Castle, plus to note a statement from Aster.

Recommendation: The Chairman and Vice Chairman recommend CCPC write to Aster to request they do not remove access to an affordable home within Corfe Castle and request a meeting with Aster, + other local interested organisations.

0724-35f Boilerhouse Gallery

A resident has contacted the Parish Council, asking we write to the Boilerhouse Gallery and request they consider residents and the effect the noise is having.

Recommendation: To discuss and agree a way forward.

0724-35g Working group on outside bodies**DAPTC Representative**

In May CCPC discussed working parties and representatives on outside bodies. At the time there were no volunteers to fill the DAPTC Representative role. It was agreed to re-visit in a couple of months to see if there were any volunteers.

Village Hall Trustee

Correspondence has been received from a Village Hall Trustee stating Joan Dragon is stepping down as Trustee. The Council are therefore asked if they would like to nominate another Councillor to fill this role.

Recommendation: To discuss and agree a way forward

0724-35h Lights – Public Toilets

The electrician has carried out investigation work and has determined the wiring is all OK, but that the lights do have a fault. He stated the lights are from a good manufacturer and would have recommended these himself. He stated that it is possible that the lights longevity has been cut short due to the lights being on a sensor switch and turning on and off multiply times a day.

Contractor 1: Re supply and fit 6 x LED lights in the female toilets, 8 x LED Lights in the male toilets, and 1 x LED light in the disabled toilet. £795.00

Contractor 2: Supply and Fit 6 x LED White round ceiling lights for the female toilets 8 x LED White round ceiling lights for the male toilets 1 x LED White round ceiling lights for the disabled toilet £422.70

Recommendation: To discuss and approve the supply and fit of the new lights in the public toilets.

0724-35i EV Charging Point – Residents Car Park

A company we contacted previously regarding an EV charging point in the permit holder car park, made contact to offer a fully funded opportunity for an EV charging point in the car park. The next step is to allow the company to carry out a feasibility study, and assessment. At this point if they have ascertained the site is viable, they would then draw up an agreement, for us to consider. We would not be tied to moving forward if the study came back as viable, unless we choose to do so, but we would be required to sign an NDA stating we would not share and corporate information with other outside bodies. The point would have to be open for public use, so we would need to decide to either reduce our permit bays by one bay or consider adding a bay by the old entrance to the car park.

Recommendation: To discuss and agree a way forward

0724-35j General Rubbish – The Square

Last month a member of public raised an issue regarding the general litter around the square. It was suggested the clerk look into the cost of having a larger commercial bin on site during the business season. James Gould from the National Trust offered the space by the ticket office as a possible location. The Clerk has spoken to the Caretaker who stated that this is the first time this year that there has been a significant amount of litter, where the current bins have not been able to cope. The date the complaint was received was Monday after half term. The weather has been nice and there had been exceptionally high number of visitors to the area. Dorset Council state they did attend over the weekend and on Monday as scheduled, and that the operative on Monday cleared the square of the litter which had blown around and not just the bins.

The Clerk has contacted two possible contractors

Contractor 1: Weekly collection 660L commercial bin £21.53 per collection based on an annual contract (£1,120).

Contractor 2: Weekly collection 770L commercial bin £17.22 per collection based on an annual contract (£900).

Recommendation: To discuss and agree a way forward. The Chairman and Vice Chairman suggest we ask the principal litter generators (National Trust & Village Bakery) to contribute towards the cost.

0724-35k Caretakers report

This month the Caretaker has carried out play park inspections, cut the grass by the toilet block, cleaned the square, cleaned the slide, repaired the wet pour areas in the playpark (now all finished) and edged the cremation memorials.

This month the Caretaker has noted the level of weed growth this year is making the area look untidy, and the level of debris build up on the curb edges is high. A road sweep is requested.

Recommended: To discuss and agree a way forward in relation to the weed growth on the curb side and pavements.