

CORFE CASTLE PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF CORFE CASTLE PARISH COUNCIL HELD ON MONDAY 13TH MAY 2024 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr **Clarke**, Cllr **Dru Drury**, Cllr **Lermit**, Cllr **Marshallsay**, Cllr **Rowell**, & Cllr **Spicer-Short**.
Cllr **Humphries** and Cllr **Sumbler** joined the Councillor table after Co-option.

ALSO IN ATTENDANCE:

Cllr **Wilson** (Dorset Council), Michelle **Harrington** (Clerk) & 5 members of public (Including Cllr **Humphries** & Cllr **Sumbler**)

ABSENT:

Cllr Blinkhorn, & Cllr Roberts

It was noted all Councillors have signed the Declaration of Acceptance of Office.

PUBLIC HALF HOUR.

A Corfe Castle Village Hall Trustee introduced himself and gave an update on the upcoming kitchen project. The Council were asked to write a letter to the trustees showing support for the project.

ACTION: Clerk to add: Support for the Village Hall kitchen project to the June agenda.

One member of public wished the Parish Council well with Parish Council work going forward.

One member of public stated they had received several complaints from other members of public in connection with the Swanage Railway Diesel Gala held over the past weekend. The derailment on Saturday, and following repair / recovery works were also mentioned.

ACTION: Clerk to invite the Swanage Railway Chairman to the June meeting.

0524-1 ELECTION OF CHAIRMAN AND RECEIPT OF DECLARATION OF ACCEPTANCE OF OFFICE

Proposed Cllr Clarke

Seconded Cllr Marshallsav

RESOLVED: Cllr Dru Drury was elected to the role of Chairman of Corfe Castle Parish Council. A copy of the Chairman's Declaration of Acceptance of Office was signed.

0524-2 ELECTION OF VICE CHAIRMAN

Proposed Cllr Marshallsay

Seconded Cllr Spicer-Short

RESOLVED: Cllr Clarke was elected to the role of Vice-Chairman of Corfe Castle Parish Council. A copy of the Vice-Chairman's Declaration of Acceptance of Office was signed.

0524-3 APOLOGIES FOR ABSENCE (LOCAL GOVERNMENT ACT(LGA) 1972 S85 (1))

Apologies have been received from Cllr **Blinkhorn**, Cllr **Roberts** and accepted by all. (It was noted both have signed the Declaration of Acceptance of Office)

0524-4 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

a. No declaration was made. NB this does not preclude any later declarations.

b. It was noted all Councillors should have received an invitation from Dorset Council to complete an electronic Declaration of Interest.

0524-5 CO-OPTION

It was noted Corfe Castle Parish Council received two application forms for Co-option.

RESOLVED: Gillie Humphries and Helen Sumbler's application for co-option were approved.

Cllr Humphries and Cllr Sumbler were invited to join Councillors at the table.

0524-6 PREVIOUS MEETING MINUTES

The minutes from the full council meeting held on Monday 8th April 2024 were approved and signed as a correct record the meeting. (LGA 1972, SCHEDULE 12, PARA 41(1))

Proposed Cllr Spicer-Short

Seconded Cllr Clarke

RESOLVED – The minutes from the full council meeting held on Monday 8th April 2024 were approved and signed as a correct record the meeting.

0524-7 DORSET COUNCILLOR'S REPORT

No report was submitted before the meeting, due to Local Elections taking place on the 2nd May 2024.

Cllr Ben Wilson was welcomed as the new Dorset Council Southeast Purbeck Ward Councillor

- a. Review of recent works on the A351 to repair NT property damaged by DC vehicle. Cllr Wilson agreed to investigate the event to see what lessons could be learnt for any future works.

0524-8 NATIONAL TRUST REPORT

A report was submitted before the meeting, this was noted.

0524-9 LIAISON OFFICER, NOMINEES TO OTHER BODIES, REPRESENTATIVES & WORKING GROUPS

A copy of the previous liaison officer, nominees to other bodies, representatives & working groups was submitted before the meeting. After a discussion the following was approved:

Liaison Officer	
Archaeology	remove
Historical	remove
Rights of Way	Cllr Spicer-Short
School	Cllr Roberts
Youth Club	Cllr Blinkhorn & Cllr Roberts

Nominees to other bodies (with term length if applicable)	
Corfe Castle Charity [4yr term ending date]	Mr J Phillips (Feb 26), Ms K Bennett (Jan 26), Mr N Dragon (Sept 27) & Mr M Bond (Oct 27)
Corfe Castle Town Trust [4yr term ending date]	Cllr Lemit, Cllr Roberts & Cllr Rowell
Sports Trust [4yr term ending date]	Cllr Clarke (Jan 25), Mrs J Dragon (May 27) & Mr N Dragon (Jan 25)

Representatives on other bodies	
Common Management Committee	Cllr Sumbler
Council for the Protection of Rural England (CPRE)	Cllr Marshallsay
Defibrillator – Swanage Community Defibrillator Partnership (SCDP)	Cllr Spicer-Short & Cllr Blinkhorn
Dorset Association of Parish & Town Councils (DAPTC)	+1
Ferry	Cllr Dru Drury & Cllr Roberts
Library – Friends of the Library	remove
Litter Free Purbeck	remove
Perenco	Cllr Blinkhorn, Cllr Dru Drury & Cllr Marshallsay
Purbeck Transport Action Group (PTAG)	Cllr Sumbler
Swanage Railway	Cllr Dru Drury & Cllr Sumbler
Swanworth Quarry	Cllr Dru Drury & Cllr Marshallsay
Town Hall	remove
Village Hall	remove

Warden	
Flood Warden	remove

Working Groups	
Co-Ordinator & Agenda	Chairman, Vice-Chairman & Clerk
Drop-down Kerb	remove
Education Liaison	Cllr Roberts, Chairman & Vice Chairman
Electric Vehicle Charging	remove
Emergency Planning	Cllr Blinkhorn (Chairman), Cllr Spicer-Short the Council Chairman, and Vice Chairman.
Environment Group	Cllr Sumbler, Chairman & Vice Chairman. Mr Luke, Mr Kemp & Mr Pink
Finance & Personnel	Cllr Dru Drury, Cllr Marshallsay, Cllr Lermitt, Chairman & Vice Chairman
Gods Acre	Cllr Clarke, Cllr Humpries, Cllr Spicer-Short, Chairman & Vice Chairman
National Events	remove
Planning	Cllr Rowell, Cllr Sumbler, Cllr Spicer-Short & Chairman & Vice Chairman
Playground	Cllr Blinkhorn, Cllr Clarke, Cllr Dru Drury & Chairman & Vice Chairman
Rights of Way	remove
Strategic Planning	remove
Traffic & Parking	Cllr Dru Drury, Cllr Rowell, Cllr Spicer-Short, Chairman & Vice Chairman
Treeworks	Cllr Blinkhorn, Cllr Marshallsay, Chairman & Vice Chairman
Woodyhyde Permissive Path	remove

0524-10 CLERKS REPORT TO INCLUDE:

0524-10a Matters arising and actions taken since the last meeting

The clerk submitted a written report before the meeting, detailing the updates on any matters arising from the previous minutes plus actions taken from the last meeting.

a1. Gods Acre Memorial Garden / Scattering of Ashes.

It was noted the Clerk started a conversation with one possible contractor this week and therefore will postpone the update on this item until the June meeting.

0524-10b Financial Matters

The clerk submitted a written report before the meeting, detailing the monthly expenditure, income, and bank balances.

Proposed Cllr Marshallsay

Seconded Cllr Rowell

RESOLVED – All payments as listed within the Clerks report and supporting paper was approved with a combined total of £6,158.76 including VAT.

Action: Clerk to process payments.

0524-10c Parish Safety Report

c1 The internal weekly playground safety reports were submitted to the Clerk before the meeting, with no new items of concern listed. This was noted.

c2 The external quarterly playground safety reports were submitted to the Clerk before the meeting, with no new items of concern listed. This was noted.

c2 The defibrillator monthly safety reports were submitted to the Clerk before the meeting this was, with no new item of concern listed. This was noted.

0524-10d General Power of Competence

Proposed Cllr Marshallsay

Seconded Cllr Spicer-Short

RESOLVED: Corfe Castle Parish Council meet the criteria for General Power of Competence. Noting 8 out of a possible 11 seats have been filled via election, and the Clerk is CiLCA qualified.

0524-10e Caretakers Report

Before the meeting a list of works the caretaker has undertaken this month was submitted. This was noted.

0524-11 PLANNING AND LICENSING MATTERS

0524-11a Planning Working Group – Planning Applications

The planning working group submitted a written report before the meeting detailing applications with recommendations.

0524-11a1 Application No: P/LBC/2024/02277

Location: Copper Bridge, Corfe Common Corfe Castle Dorset

Proposal: Removal of tree stump, partial rebuild of wing wall, localised masonry consolidation

Recommend: No objection - This application proposes repair of the C18th copper bridge over the Corfe River. The bridge undoubtedly requires repair and the National Trust have a comprehensive plan to complete the work.

0524-11a2 Application No: P/HOU/2024/01224

Location: 49 East Street Corfe Castle BH20 5EE

Proposal: Erection of outbuilding for use as workshop/store.

Recommend: No objection - This application is for a shed/workshop/store to replace an existing wooden shed. There is no overlooking, and the shed roof is below the surrounding wall. This application has no negative impact on the conservation area or the listed building (49 East Street) above what already exists with the existing shed.

It was noted the following application comment under delegated powers has already been submitted to Dorset Council as the comment deadline was before the May meeting.

0524-11a3 Application No: P/HOU/2024/01775 & P/LBC/2024/01776

Location: 22 West Street Corfe Castle Wareham BH20 5HD

Proposal: Replacement roof over rear wing, back hall wall reopening, existing WC door removal, provide access to garage attic, alter door to form guest bedroom no2, new attic ensuite, window repairs/replacements and damp repairs

Recommend: No objection: This application proposes several changes and repairs to the listed building at 22 West Street, Corfe Castle. Although the building is listed, many of the original features have been lost due to 20th century alterations, which were completed in the 1970s and 90s. Pre application heritage advice has been sought and the heritage officer is broadly supportive of the proposals. Furthermore, the building is in need of some repair, in particular the roof over the rear wing, which is spreading and requires rebuilding. There are also areas of damp which need fixing. The proposed alterations, improvements, and repairs have been sympathetically designed to enhance the look and feel of the building, and to return the building to a fully habitable state. The external street scene will be retained and there is no reason why this project should not proceed as designed.

0524-11b. Treeworks Application

It was noted there were no treework applications received this month.

Action: Clerk to submit planning application comments as per recommendations.

0524-12 CORRESPONDENCE

a. Hedgerow

An email was circulated to Councillors before the meeting, requesting the Parish Council consider clearing the pavement between 124-130 East Street. Noting the bank has partially collapsed, and vegetation has grown to a level which is causing the pavement to be partially overgrown.
It was noted the Clerk has responded stating this request has been passed to Dorset Council as they are responsible for maintaining the Highways.

b. Car Parking Permit

An email was circulated to Councillors before the meeting, requesting the Parish Council consider seasonal parking permits within the residents parking area.

Proposed Cllr Clarke

Seconded Cllr Marshallsay

RESOLVED – To reject the request for seasonal parking permits.

0524-13 PARISH WIDE MOBILITY ACCESS

Cllr Ben Wilson stated he will investigate this project and report back.

0524-14 CLARIFICATION FOR DOG OWNERS AROUND CATTLE AND CALVES.

A motion was received from Cllr Spicer-Short before the meeting: "Corfe Castle Parish Council seek clarification from the National Trust / Purbeck Heaths NNR management that the cows and calves currently grazing on Hartland Moor and Middlebere Heath have had their temperament assessed, what actions are envisaged to keep them separated from people and how long this herd is likely to be in situ. Also to clarify the advice signage stating that all dogs should be kept on leads when this contravenes HSE guidance."

RESOLVED: To invite the National Trust, and National Farmers Union to a meeting with Cllr Spicer-Short, Cllr Marshallsay, and Cllr Dru Drury, to discuss public guidance when cows and calves are in field for extended periods of time, where there is a public right of way.

ACTION: Clerk to invite the National Trust, and National Farmers Union to a meeting with Cllr Spicer-Short, Cllr Marshallsay, and Cllr Dru Drury, regarding public guidance when cows and calves are in field for extended periods of time, where there is a public right of way.

0524-15 RIGHTS OF WAY REPAIR – HALVES COTTAGES TO DOLLINGS MEADOW

A motion was received from Cllr Spicer-Short before the meeting: "Corfe Castle Parish Council requests that Dorset Council repair and resurface the footpath leading from Halves Cottages, Corfe Castle, to Dollings Meadow, Corfe Castle."

Cllr Wilson agreed to investigate and report back.

ACTION: Clerk to respond to Dorset Council Senior Countryside Ranger - East Dorset to state Corfe Castle Parish Council do not have the budget to carry out repairs to public rights of way.

0524-16 REPORTS FROM WORKING GROUPS

1. Community Speed Watch report by the Clerk

A report was submitted before the meeting, this was noted.

2. Swanage TC Tourism working group report by Cllr Clarke

A verbal update was given from the last meeting held. This was noted.

3. Youth Club termly report by Purbeck Youth Club.

A report was submitted before the meeting, this was noted.

The meeting ended at 20.55