

Clerks Report – Updated Monday, May 6, 2024

All recommendations in this report are made by the Clerk unless stated otherwise.

0524-10a Action Log - Annex

To note and discuss any urgent item not listed below.

a1

Gods Acre Memorial Garden / Scattering of Ashes

The Clerk spoke with a local College, however due to curriculum demands they were unable to help, however offered to inform the students to see if any of them would like to independently submit a project design and costings. To date no student has come forward.

Recommendation: To look to split the installation into phases. Using specialist contractors for individual elements.

It was noted the compost bins in the Cemetery are constantly being filled with all sorts of plastic, oasis. Although both bins suffer from the same issue, the New Extension compost bin is usually worse, due to the number of interments in this area compared to the 1924 site.

To note the Clerk would like to move the general waste bin from the 1924 site to the new extension on a trial basis to see if this helps improve the situation.

0524-10b Financial Matters – Annex

b1

Bank Balance	30 th April 2024		
00289201 – Lloyds	£59,639.79	00162368 – Lloyds	£5,426.29
80031534 – Redwood	£34,764.92	Equals Money	£178.70
Total	£100,009.70		

b2

Expenditure & Income – Annex with updates after agenda published before meeting

To discuss and approve the monthly expenditure and note the income.

Expenditure

Date	Net	VAT	Total	Description	Supplier	Tender
06.05.2024	£6.79	£0.00	£76.79	Pension	NEST	DIRDEBIT
06.05.2024	£1,304.18	£0.00	£1,304.18	Salary	M Harrington	ONLINE
06.05.2024	£174.98	£0.00	£174.98	NI & Income Tax	HMRC	ONLINE
06.05.2024	£21.30	£0.00	£21.30	Batteries & Stamps (CSW)	Asda	EQUALS
06.05.2024	£426.53	£0.00	£426.53	Caretaker Hours	Tim Lee (Tim Lee)	ONLINE
06.05.2024	£72.48	£3.62	£76.10	West Street Toilets - Electricity	Ecotricity	DIRDEBIT
30.04.2024	£30.00	£0.00	£30.00	Leaflet distribution	Corfe Valley News	ONLINE
30.04.2024	£79.75	£15.95	£95.70	Wet pour Repair Kit	Trade Partners Int Ltd	ONLINE
30.04.2024	£586.62	£117.32	£703.94	West Street Toilet Cleaning	J D Facilities	ONLINE
29.04.2024	£228.00	£0.00	£228.00	Village Hall Rent	Corfe Castle Village Hall	ONLINE
24.04.2024	£1,014.83	£202.96	£1,217.79	Playground Refurb	Caledonia Play	ONLINE
18.04.2024	£1,261.00	£0.00	£1,261.00	Youth Club	Purbeck Youth & Community Foundation	ONLINE
18.04.2024	£14.00	£0.00	£14.00	NNDR	Dorset Council	ONLINE
18.04.2024	£45.00	£0.00	£45.00	Playground Inspection	Ken Hussey Health & Safety Consultancy	ONLINE
10.04.2024	£64.99	£0.00	£77.99	Defib Pads	The Defib Pad	FAIRFX
£5,753.30						

Note 1: Explanation of payments: Clerks Hours 83.25hrs, (80 contracted hours, of which 1.25 Additional Hours, 2hrs for Gods Acre), £60 for monthly expenses, plus £11.70 General Mileage (Armed forces Covenant & CSW meeting) + GA Mileage £11.70 Hourly pay rate @ £16.30.

Recommendation: To approve all payments as listed in the Finance Summary + any regular payment not invoiced to date. Current Gross figure at time of printing Annex = £5,753.30

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Income

Date	Net	VAT	Total	Description	Bank	Customer
30.04.2024	£105.04	£0.00	£105.04	Interest	Redwood Bank - Notice Account - 80031534	Redwood Bank
29.04.2024	£27,589.50	£0.00	£27,589.50	Precept	Lloyds - Treasurers Account - 00289201	Dorset Council
09.04.2024	£5.60	£0.00	£5.60	Interest	Lloyds - Business Account - 00162368	Lloyds Bank
11.04.2024	£44.15	£0.00	£44.15	Administration Equipment Usage	Lloyds - Treasurers Account - 00289201	Puddletown Area Parish Council
11.04.2024	£52.90	£0.00	£52.90	Administration Equipment Usage	Lloyds - Treasurers Account - 00289201	Puddletown Area Parish Council
27797.19						

0524-10c Parish Safety

c1 Internal Weekly Playground safety report
Internal safety checks were carried out weekly last month with no new findings.

C2 External Quarterly safety report - **Annex**
To discuss the external quarterly safety report.

C3 Defibrillator monthly safety report:
In the last month, safety checks have been carried out on the defibrillators with no urgent items to report.

0524-10d Caretakers report

This month the Caretaker has carried out play park inspections, cleaned the square, cleaned the slide, sorted Gods Acre Bins, Weed spray the car park, cut car park grass, fixed wet pour under swings.