

CORFE CASTLE PARISH COUNCIL

Notice of the Annual Parish Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Dear Councillors,

You are hereby summoned to attend the following meeting:

MEETING TITLE	FULL CORFE CASTLE PARISH COUNCIL ANNUAL MEETING
TIME	19:00HRS
DATE	MONDAY 13th MAY 2024
PLACE	CORFE CASTLE VILLAGE HALL

Councillors will be discussing all the items listed on the agenda.

Yours faithfully



Michelle Harrington
Parish Clerk & RFO

7th May 2024

PUBLIC HALF HOUR.

Questions from members of the public. (N.B. no decision can be taken!)

MEMBERS DECLARATION OF ACCEPTANCE OF OFFICE

Members to sign the "Members Declaration of Acceptance of Office".

AGENDA

0524-1. ELECTION OF CHAIRMAN AND RECEIPT OF DECLARATION OF ACCEPTANCE OF OFFICE

To receive nominations for councillors to stand as Parish Council Chairman. Chairman to sign the "Chairman Declaration of Acceptance of Office".

0524-2. ELECTION OF VICE CHAIRMAN

To receive nominations for councillors to stand as Parish Council Vice Chairman. Vice-Chairman to sign the "Vice-Chairman Declaration of Acceptance of Office".

0524-3. APOLOGIES FOR ABSENCE

To receive apologies of absence and to approve the reasons given. (Local Government Act (LGA) 1972 s85 (1))

0524-4. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

- a. Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations).
- b. To note all Councillors will be sent a link via email to update / fill in a Declaration of Interest.
- c. All Councillors to declare if they require a dispensation and sign accordingly.

0524-5. CO-OPTION

Insufficiency of candidates at an ordinary election provide the parish council with authority to exercise its rights to co-opt any person or persons to fill any vacancies within thirty-five days following the date of the ordinary election.

To receive a nomination from one member of public requesting co-option. To discuss and agree away forward.

- 0524-6. PREVIOUS MEETING MINUTES – APPENDIX**
To confirm the minutes of the last Council meeting. (*LGA 1972 sch 12, para 41(1)*)
- 0524-7. DORSET COUNCILLOR'S REPORT**
To receive communication from the South-East Purbeck Ward Member of Dorset Council. To note questions sent prior to the meeting via email and replies received. (N.B. no decision can be taken¹)
a. Request a review of traffic arrangements on A351 road from W/C 15th April to 3rd May.
- 0524-8. NATIONAL TRUST REPORT**
To receive a report from the National Trust. To note questions sent prior to the meeting via email and replies received. (N.B. no decision can be taken¹)
- 0524-9. LIAISON OFFICER, NOMINEES TO OTHER BODIES, REPRESENTATIVES & WORKING GROUPS – APPENDIX**
To update and ratify the Liaison Officer, Nominees to other bodies, Representatives & Working Groups list.
- 0524-10. CLERKS REPORT TO INCLUDE: - APPENDIX**
To discuss and agree a way forward on the following: (*Full details on individual recommendations / motions are within the Clerks report supporting papers*)
a. Action Log - **ANNEX**.
1. Gods Acre Memorial Garden / Scattering of Ashes.
b. Financial matters.
1. Bank Balance.
2. Monthly expenditure & income. – **ANNEX** (*Updates after agenda publication before meeting*)
c. Parish Safety Reports
1. Playground Safety – Internal Weekly report
2. Playground Safety – External Quarterly report - **ANNEX**
3. Defibrillator Safety
d. Caretaker Report
- 0524-11. PLANNING AND LICENSING MATTERS – APPENDIX**
To receive and consider the report and recommendations.
- 0524-12. CORRESPONDENCE - APPENDIX**
To discuss and agree away forward.
a. Hedgerow
b. Car Park Permit – Seasonal
- 0524-13. PARISH WIDE MOBILITY ACCESS**
To discuss parish wide mobility issues.
- 0524-14. CLARIFICATION FOR DOG OWNERS AROUND CATTLE AND CALVES. – APPENDIX**
Motion by Cllr Spicer-Short "Corfe Castle Parish Council seek clarification from the National Trust / Purbeck Heaths NNR management that the cows and calves currently grazing on Hartland Moor and Middlebere Heath have had their temperament assessed, what actions are envisaged to keep them separated from people and how long this herd is likely to be in situ. Also to clarify the advice signage stating that all dogs should be kept on leads when this contravenes HSE guidance."
- 0524-15. RIGHTS OF WAY REPAIR – HALVES COTTAGES TO DOLLINGS MEADOW**
Motion by Cllr Spicer-Short "Corfe Castle Parish Council requests that Dorset Council repair and resurface the footpath leading from Halves Cottages, Corfe Castle, to Dollings Meadow, Corfe Castle."
- 0524-16. REPORTS FROM WORKING GROUPS**
To discuss and approve a way forward for urgent matters raised within the following reports.
a. Community Speed Watch – **APPENDIX**.
b. Swanage TC Tourism working group – Cllr Clarke.
c. Youth Club Termly report – **APPENDIX**.

ⁱ *N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA 1972 Sch 12, para 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)*