

# Clerks Report – Updated Monday, February 3, 2025

All recommendations in this report are made by the Clerk unless stated otherwise.

## a Action Log

1 A full copy of the action log will be disseminated at the meeting.

## b Financial Matters

|           |                     |                               |                   |            |
|-----------|---------------------|-------------------------------|-------------------|------------|
| <b>b1</b> | <b>Bank Balance</b> | 31 <sup>st</sup> January 2025 |                   |            |
|           | 00289201 – Lloyds   | £ 17,558.42                   | 00162368 – Lloyds | £ 5,472.16 |
|           | 80031534 – Redwood  | £ 66,499.92                   | Equals Money      | £ 200.00   |
|           | Total               | £ 89,730.50                   |                   |            |

## b2 Expenditure & Income

To discuss and approve the monthly expenditure and note the income.

### Expenditure:

| Date       | Net            | VAT           | Total          | Description                     | Supplier                               | Bank   | Tender   |
|------------|----------------|---------------|----------------|---------------------------------|----------------------------------------|--------|----------|
| 03.02.2025 | £0.00          | £0.00         | £0.00          | Phone                           | Vodafone                               | Lloyds | DIRDEBIT |
| 03.02.2025 | £0.00          | £0.00         | £0.00          | GA Refuse                       | Dorset Waste Partnership               | Lloyds | ONLINE   |
| 03.02.2025 | £14.00         | £0.00         | £14.00         | NNDR                            | Dorset Council                         | Lloyds | DIRDEBIT |
| 03.02.2025 | £586.62        | £117.32       | £703.94        | Cleaning                        | J D Facilities                         | Lloyds | ONLINE   |
| 03.02.2025 | £0.00          | £0.00         | £0.00          | Caretaker Hours                 | Tim Lee                                | Lloyds | ONLINE   |
| 03.02.2025 | £78.63         | £0.00         | £78.63         | Pension                         | NEST                                   | Lloyds | DIRDEBIT |
| 03.02.2025 | £1,298.85      | £0.00         | £1,298.85      | Wages                           | Michelle Harrington                    | Lloyds | ONLINE   |
| 03.02.2025 | £185.70        | £0.00         | £185.70        | National Insurance & Income Tax | HMRC                                   | Lloyds | ONLINE   |
| 03.02.2025 | £198.00        | £0.00         | £198.00        | Village Hall Rent               | Corfe Castle Village Hall              | Lloyds | ONLINE   |
| 29.01.2025 | £149.99        | £29.99        | £179.98        | Web Hosting                     | Cloud Next                             | Lloyds | ONLINE   |
| 27.01.2025 | £0.40          | £0.00         | £0.40          | Car Parking                     | Swanage Town Council                   | Lloyds | ONLINE   |
| 27.01.2025 | £25.84         | £5.16         | £31.00         | Car Parking                     | Poole Harbour Commission               | Lloyds | ONLINE   |
| 27.01.2025 | £45.00         | £0.00         | £45.00         | Playground Inspection           | Ken Hussey Health & Safety Consultancy | Lloyds | ONLINE   |
|            | <b>2583.03</b> | <b>152.47</b> | <b>2735.50</b> |                                 |                                        |        |          |

\* Vodafone, DWP, Tim Lee all to be confirmed

All invoices listed have been examined, verified and certified by the Clerk as RFO.

**Recommendation:** To approve all payments as listed in the Finance Summary + any regular payment not invoiced to date. Current Gross figure at time of printing = £2735.50

## c Parish Safety – ANNEX (Quarterly)

c1 Internal Weekly & External Quarterly Playground safety report

To note the reports submitted

c2 Defibrillator monthly safety report:

In the last month, safety checks have been carried out on the defibrillators with no urgent items to report.

## d Annual Parish Meeting

To discuss the Annual Parish Meeting. Proposed date 19<sup>th</sup> May 2025. Time 6.30pm Format local organisations invited to have a stall around the outside of the hall, School Choir to be invited to open the meeting. Youth Club and PTA invited to have a stall and asked to run refreshments. To consider a “Vote of Thanks” to Corfe Castle Parish organisation volunteers who give up their time to help within the parish. Suggestion to have a certificate of thanks in the Noticeboard / Village Hall.

## e Litter on the Rec

To discuss and agree a way forward regarding the following concern raised about litter being left near the Youth Shelter in the Rec.

“An issue has arisen whereby unknown people are depositing their household waste in bags on the rec in Corfe. Quite regularly in the early mornings there are tied up blue bags (issued by DC to householders without wheelie bins) and black bin liners deposited by the 'bus shelter', near to the litter bin. The bags are usually not full, but too big to fit into the litter bin itself”

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- f Sports Trust – Trustee**  
To nominate new Sports Trust Trustees
- g. Website**  
To note a request from the Clerk to integrate the new website and let her know of any issues. (Email confirmation will be given when website goes live)
- h Forthcoming Meetings and who is attending**  
1. Purbeck Park – Cllr Roberts confirmed, and Cllr Blinkhorn confirming  
2. To note other attendees for other meetings no listed above.
- i Duty of Care Notice – Gods Acre**  
To note the Duty of Care Notice for Gods Acre.
- h Caretakers report**  
A verbal update will be given of the work undertaken this month.