

Clerks Report – Updated Tuesday, September 6, 2022

All recommendations in this report are made by the Clerk unless stated otherwise.

0922-111a Update on matters arising and actions from the previous meetings:

To note the following updates unless otherwise stated:

0822-97 **Action:** Clerk to write to the Swanage Railway with concerns over the change in use from Diesel to Steam engines during a long hot dry weather spell.

Complete – See Correspondence below for details.

0822-98a (Originally 0722-88f)

Action: CCCP agreed the Clerk contact Dorset Council to request they consider changing their policy to allow 20mph restrictions on A Roads. Corfe Castle Village offers to become a Pilot area.

Complete

Response from DC

1. Thank you for your email and I know this area extremely well.
The 20mph policy is coming back to our committee in October and I think once we have that policy in place it will become a good tool to use to formally request an area be investigated and put on the list for implementation if approved.
We are definitely on the right track with this.
There is a limited budget for implementing these schemes and if approved, the Parish Council may want to consider helping to fund if necessary – but that's for a later date.
Many thanks once again, Kind Regards,
Carole Jones
2. Thank you for your email. Cllr Simon Gibson is looking at our proposal for 20mph speed limits in the Dorset Area.
We will take on board your comments and come back to you with a better response as soon as we can.
Just wanted to let you know that this is on the high priority list for early action.
Best regards
Ray
3. Thank you for your email on behalf of your Parish Council.
Cllr Bryan has asked me to look at our 20mph policy and we have been doing so this summer. We are currently collating the findings of a recent task and finish group before finalising an updated report which is scheduled to go before Committee in early October. Subject to approval, it will then go through the rest of the democratic process, which does take some time. I only mention this to provide clarity on where we are and what is still to be done before the current 20mph policy can be altered.
I share your concerns about areas around schools.
I will endeavour to keep you updated as the policy progresses. We have received a substantial amount of helpful feedback from Town & Parish Councils, especially in high tourist areas in the Purbeck area and we are trying to take on board as many of these comments as possible.
Thank you again
Simon
Cllr Simon Gibson, Lead Member for Highways

0822-98a (Originally 0722-91)

Action It was agreed the Clerk contact Dorset Council and decline the new offer to extend the double yellow lines outside of Why Jewellery's, and to request they continue with the originally agreed course of action to extend the restricted parking times from 15th March to 1st November. If the cost of public notices was the issue previously discussed items such as the removal of 1 parking bay outside of the National Trust Shop, 1 parking bay on West Steet after the Pink Goat by the sharp bend in the road, plus changing the single yellow lines outside Seasons Green to double yellow lines be considered at the same time.

Complete

0822-98b1 **Action:** Clerk to write to JD Facilities offering thanks from full council.

Complete

0822-98b1 **Action:** Clerk to process payments

Complete

0822-98b3 **Action:** Clerk to contact contractor to agree date for work to Gods Acre fence.

Complete

0822-98b5 **Action:** Clerk to contact contractor to agree date for works for Treeworks.

On-going see below (0922-111b 2)

0822-98d **Action:** Clerk to publish the new policy.

Complete

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- 0822-98e Action: Clerk to change access rights to allow Cllr Sumbler access.
Complete
- 0822-98j Action: Talk to Caretaker and suggest sweeping the square rather than litter picking individual items.
Complete
- 0822-101 Action: Clerk to contact DAPTC to request the above worded motion be placed on the DAPTC AGM agenda. (Second Homes)
Complete
- 0822-102 Action: Clerk to contact DAPTC to request the above worded motion be placed on the DAPTC AGM agenda. (Elections)
Complete

0922-111b Financial Matters – Annex A

1 Monthly Expenditure & Income

Recommendation: To approve all payments as listed in Annex A + any regular payment not invoiced to date.
Expenditure Total:

Balance's 31st August 2022

00289201 – Lloyds £32,443.81
00162368 – Lloyds £5,353.77
80031534 – Redwood £28,045.72
00060859 – Lloyds (GA) £5,027.75
Total £70,871.05

Note: All future payments for grave digging within Gods Acre will be paid immediately after the work is completed using delegated powers and reported back at the following meeting.

2. Annual External Audit.

To note: On the 29th August 2022 we received confirmation from the External Auditors that our Audit of accounts for 2021 / 2022 had been completed with the following observation:

“The AGAR was not fully completed before submission for review.

- The smaller authority has not restated the 2020/21 figure when reviewing and revaluing assets in Section 2, Box 9. The smaller authority has confirmed assets previously excluded were added to the 2021/22 figures. Please note that the Practitioners Guide allows smaller authorities to use any reasonable valuation method, provided that the prior years figure is restated for consistence and comparability”

Whilst entering items into the new accounts package (Scribe) it came to my attention that there were items missing from the Asset register, due to this and the change in playground equipment an explanation had to be supplied along with the AGAR. “Appendix C - YE Finance Report” (June supporting papers) shows the breakdown of asset figures. As we had not changed our valuation method, both myself and our Internal Auditor were happy to not change the previous years figures and explain the % change as this is also an acceptable method. As the Audit is complete there is no further action require other than a public notice of conclusion.

3. Playground Treeworks

Last month Council agreed the clerk could instruct Contractor A to carry out the works required on the trees within the playground area. Unfortunately, the contractor has had an accident and is unable to carry out the work required.

Recommendation: The Clerk contact Contractor B (£40 difference between contractor A & B in original quotes) requesting they carry out the works.

0922-111c Parish Safety – Annex B - F

1 Play area safety report

To receive and note the playground monthly inspection and discuss any urgent item.

2 Defibrillator monthly safety report

To receive and note the Defibrillator monthly inspection and discuss any urgent item.

Note: In future the individual reports above, will not be attached as annex's, instead it will be noted that the Clerk has or has not received the individual reports. If there is an issue the Clerk will inform the Cllr's straightaway plus report back at the following meeting.

0922-111d Policy Ratification – Annex G & H

To discuss any amendments to the following policies and ratify.

1. Co-option Policy

To discuss approve / refuse the proposed new policy. Based on the DAPTC model policy.

2. Complaints Policy

To discuss approve / refuse the amended policy.

Recommendation: To approve the policies as listed above.

0922-111e BBQ's and Fires in Purbeck. – Annex 1 & J

Most of Purbeck is no covered by the Dorset Council Anti-Social Behaviour Related Public Spaces Protection Order 2022, which means although DC have put the signs up near Purbeck saying No Fires No BBQ's they cannot enforce it as they haven't added most of Purbeck to their order.

https://www.dorsetcouncil.gov.uk/w/bbq-and-campfire/wildfire-policy-and-sky-lantern-and-balloon-release-equality-impact-assessment-eqia-?p_l_back_url=%2Fsearch%3Fq%3DBBQ

Last year DC asked us to sign up to say enforcement could take place on land we managed in regard to the lighting of BBQ's which council agreed to, but for some reason we were left off the main order.

Corfe Castle Parish Council during the June meeting resolved "To support DC's ban the BBQ scheme, by letting DC know the areas of land we manage that we would like to be covered in the ban (Sportsfield and Playground area) with the exception of planned organised events by the Sports trust on the sports field. That CCPC is happy to display signs or banners in support of this scheme. To allow DC to add CCPC's name to the list of councils who support the scheme on their website. To talk to local shops if they sell disposable BBQ's and ask them to display a BBQ Safety sign on their displays."

Recommendation: The Clerk write to Dorset Council on behalf of Council, requesting they extend the area covered in the Wareham Blocks East Public Space Protection Order Schedule to include all health lands in the Corfe Castle Parish, and possible all Purbeck heath lands with the support of neighbouring Parishes.

Recommendation: The Clerk to contact neighbouring parishes to ask they co-sign the letter requesting DC extend the area covered.

0922-111f Clerk Annual Review.

To note: In September the Clerk is due her annual review with the Chairman and Vice Chairman. If any councillor wishes the Chairman or Vice Chairman raise a specific issue please could they email the Personnel Working Group Members with their comment / feedback.

0922-111g Correspondence – Annex K

To discuss and agree a way forward:

1. Cllr received verbal request regarding Dog Mess
2. Verges not being cut – Forwarded to Cherry.
3. Cars speeding on West Street.
4. Swanage Railway response to CCPC contact as agreed last month.

0922-111h Caretakers report

This month the Caretaker has spent most of his time litter picking around the parish, plus cleaning the slide in the playground.