

CORFE CASTLE PARISH COUNCIL

Corfe Castle Parish Council Risk Assessment – Gods Acre Cemetery

The following risks have been identified and are being managed by the Corfe Castle Parish Council:

Risks Assessment carried out by	Clerk - Michelle Harrington
Date of Assessment:	21st November 2023

Subject	Risk(s) Identified	Level L/M/H	Impact L/M/H	Management/ Control of Risk
Entrance gates	Trapping fingers	L	L	Regular checks to ensure gate in good working order.
Operating equipment	Injury to contractor's and visitors	L	L	- External contractors to identify and provide own risk assessment. - When work being carried out, signage to be displayed to advise cemetery visitors to avoid area. - Memorials topple tests to be carried out within guidance. - All tools to be removed / stored once finished using.
Grave Digging	Injury to contractor's and visitors	L	L	- External contractor to identify and provide own risk assessment. - Ensure correct tools used and in good working order. - Ensure tools are placed in a visible location when taken from storage but not in use. - Ensure holes are covered when not in use. - Ensure correct lifting techniques are used when required.
Memorial Testing	Cuts, bruising, crush injuries	L	L	All memorials are hand checked to ensure stability. Memorials that are unstable will be laid down and the family notified in order that they can arrange refixing.
Pathways / Uneven ground	Slips / Trips, twisted ankles	M	L	Regular inspection of pathways. Levelling up of old grave, in progress, once level, annual inspection. There has been significant ground settling in Cremation plots area, work will take place to level memorials.
Trees	Collapse, structural damage and injury	L	L	Trees to be inspected regularly.

Level of Risk: L= Low, M= Medium, H= High

Risk L = Unlikely to happen in 12 months, M = Could happen once or twice in 12 months, H = Could happen more than twice in 12 months.

Impact (Consequence should identified risk occur): L= Low, M= Medium, H= High

Impact L = Monitor, M = Requires some work and focus by CCPC, H = Required significant work, time and effort by CCPC.

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Bins	Injury due to poor maintenance. Unpleasant odour. Compost bins are not working. People are not removing plastic and metal and lids are not firmly placed back on; therefore heat is being lost and waste is not composting.	L	L	Ensure bin is behind fence, to help stop being blown around when empty. Ensure bins is frequently emptied. Consider building larger compost bins with soft closing hinged lids. Ensure new compost bins are lined to retain heat.
Weedkilling	Chemical burns / breathing problems	L	L	The Parish Council ensures contractors are fully qualified and trained to undertake the work required. Follow COSHH regulations. Notices to be place on gates when spraying in action, to warn visitors
Lone Working	After injury / incident unable to obtain help.	M	L	Employees to carry a mobile phone.
Water / Ice	Ice under / around area Not drinking water	L	M	• Ensure taps are in good working condition. • Check regularly specially after freezing weather for any damage to pipes and tap. • Ensure clear signage stating water is not drinking water.
Drowning	Access to rivers, streams or ditches running on or adjacent to Cemetery.	H	H	Bank formed to hinder access to stream Consider placing signage “Caution Shallow Water”.
Benches	Tripping causing bruises, sprains, musculoskeletal injury	L	L	Inspect annually.
Cemetery Shed	Various	M	L	• Door secured safely • Roof, sides and internal flooring in good repair. • No trip hazards around the perimeter of shed

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Boundary Wall	Injury due to poor maintenance.	L	L	• Caretaker to remove Ivy annually. • Annual inspection of walls.

End of Document.

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