

Clerks Report – Updated Monday, November 6, 2023

All recommendations in this report are made by the Clerk unless stated otherwise.

1123-73a Action Log - Annex

To note and discuss and urgent item.

1123-73b Financial Matters – Annex

1123-73b1

Bank Balance

Balance's 31st October 2023

00289201 – Lloyds £59,952.15

00162368 – Lloyds

£5,391.06

80031534 – Redwood £34,132.57

Total £99,475.78

Note 1: Explanation of payments & receipts in Annex: Clerks Hours 89.5hrs, (80 contracted hours 0.5 hrs Additional, 1hr Gods Acre & 8hrs training), £60 for monthly expenses, plus £26.69 Mileage. Hourly pay rate @ £15.30.

Recommendation: To approve all payments as listed in the Finance Summary Annex + any regular payment not invoiced to date. Current Gross figure at time of printing Annex = £4,346.87

1123-73b2 Expenditure & Income – Annex

To discuss and approve the monthly expenditure and note the income.

1123-73b3 Year to date budget - Annex

To discuss and note the FYTD budget.

1123-73b4 Internal Auditors report – Annex

To note and discuss the Internal Auditors report.

1123-73c Parish Safety

1123-73c1

Internal Weekly Playground safety report:

Internal safety checks were carried out weekly during the month of October with no new findings.

The Clerk has attended and passed the RPII Routine Playground Inspection Training. The training has brought a couple of minor issues on how we report on the safety of the Playpark equipment and therefore the reporting form will be amended and implemented as soon as possible. The Clerk will meet with the Caretaker to go through what is expected within the inspection.

1123-73c2 Defibrillator monthly safety report:

In the last month, safety checks have been carried out on the defibrillators with no urgent items to report.

1123-73d Policy Ratification

1123-73d1

Environment Policy – New policy needed by Dorset Council for grant application for playground works

1123-73d2

Land Preparation for Tree Planting & Tree Planting – Risk Assessment Review

1123-73e No Dog Signage – Playpark

Over the past couple of weeks Cllr Blinkhorn has informed several people that dogs are not allowed in the children's play area. Most of them apologised and said they did not realise, and that they had not seen the sign.

To 'help' them to comply with the rule, Cllr Blinkhorn recommends we install larger 'No dogs in the play area sign' on each gate and perhaps one on the back fence?

Cost will be met from Playground reserves and are expected to be approx. £10 per sign.

1123-73f Caretakers report

This month the Caretaker has carried out Playpark inspections, litter picked, weed control Car park area, cut grass by toilet block, cleared car park sump, cleaned swing & slide, cut and collected wildflower area, & repaired bench in Gods Acre