

# CORFE CASTLE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL ANNUAL MEETING OF CORFE CASTLE PARISH COUNCIL HELD ON MONDAY 9<sup>TH</sup> OCTOBER 2023 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

---

## **PRESENT:**

Cllr **Clarke** (Chairman), Cllr **Dru Drury** (Vice Chairman), Cllr **Blinkhorn**, Cllr **J Dragon**, Cllr **N Dragon**, Cllr **Parish**, Cllr **Roberts**, Cllr **Sumbler**

## **ALSO IN ATTENDANCE:**

Gen **Crisford** (National Trust) & Michelle **Harrington** (Clerk)

## **ABSENT:**

Cllr **Haywood**, Cllr **Marshallsay** & Cllr **Spicer-Short**

---

## **PUBLIC HALF HOUR.**

1 members of public was present.

### **1023-58 APOLOGIES FOR ABSENCE (LOCAL GOVERNMENT ACT(LGA) 1972 S85 (1))**

Apologies have been received from Cllr Haywood, Cllr Marshallsay & Cllr Spicer-Short and accepted by all.

### **1023-59 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**

No declaration was made. NB this does not preclude any later declarations.

### **1023-60 PREVIOUS MEETING MINUTES**

The minutes from the full council meeting held on Monday 11<sup>th</sup> September 2023 were approved and signed as a correct record the meeting. (LGA 1972, SCHEDULE 12, PARA 41(1))

Proposed Cllr Blinkhorn

Seconded Cllr Dru Drury

**RESOLVED** – The minutes from the full council meeting held on Monday 11<sup>th</sup> September 2023 were approved and signed as a correct record of the meeting.

### **1023-61 DORSET COUNCILLOR'S REPORT**

A report was submitted before the meeting, this was discussed and noted.

It was noted within Cllr Brooks' report that Dorset Council "held the first of a series of 'Budget Cafes' which are a great opportunity for all members to be involved with building next year's Budget."

**Action:** Request Cllr Brooks update further regarding what proposals she has proposed for the Purbeck area. It was hoped input would be put forward for:

1. Finance for transport to be defined (minibus or train) between Purbeck Park and Corfe Village.
2. Electronic signage close to Stoborough roundabout stating which car parks are full and where there is availability. Diverting cars to Purbeck Park when the National Trust and West Street Car Park's are full.
3. Progress off road, joined up access across Purbeck for cyclists, walkers, horse riders alike.

### **1023-62 NATIONAL TRUST REPORT**

A report was submitted before the meeting, this was discussed and noted.

Gen Crisford the National Trust Engagement Officer gave a presentation on the upcoming Wetland Restoration Project. This was discussed and noted.

The Parish Council requested that the National Trust make the project details available for the public for comment. This was acknowledged and agreed.

### **1023-63 CLERKS REPORT TO INCLUDE:**

#### **1023-63a Action Log**

The clerk submitted a written report before the meeting, detailing the updates on any actions arising from the previous minutes, this was discussed and noted.

Proposed Cllr Robert

Seconded Cllr J Dragon

**RESOLVED** – Bus Shelter - To accept the quote from Contractor 1 (Ball Roofing & Property Ltd) to "Strip existing limestone slate roof covering. Install new roof shield breather membrane & graded roofing batten. Relay & replace damaged limestone slates. Cement board & mortar to verge detail. Clear all waste from site on completion £1,872 (+VAT)" Agreed by all.

**Action:** Clerk to contact the contractor to accept the quote to repair the bus shelter roof at Halves Cottages.

**RESOLVED** – Gods Acre – It was agreed to decline the quote from Contractor 1 to monitor water levels within Gods Acre New Extension Area. It was agreed from this point forward only single depth plots will be available within the New Extension Cemetery. This was agreed by all.

**Action:** Clerk to contact the contractor to inform Corfe Castle Parish Council decline their quote to monitor water levels within the New Extension area of Gods Acre.

Perenco – A response from Perenco on the oil leak last year was discussed and noted.

**RESOLVED** - Cllr Blinkhorn to attend the Perenco meeting on 9<sup>th</sup> November 2023 at Furzebrook Village Hall.

**1023-63b Financial Matters**

The clerk submitted a report before the meeting, detailing monthly expenditure, income, & bank balances.

Proposed Cllr Parish

Seconded Cllr Sumbler

**RESOLVED** – All payments as listed within the Clerks report and supporting paper were approved with a combined total of £6,664.66 including VAT.

**Action:** Clerk to process payments.

**1023-63c Parish Safety Report**

c1 The Internal playground safety reports were submitted before the meeting to the Clerk with no new incidents to report. This was noted.

c2 The Quarterly playground safety report was submitted before the meeting. It was noted the inspector has replaced the shackles, & the Caretaker has removed the Covid Sign and painted the benches. Noting the football post will be treated and painted in the Autumn (Weather dependent).

It was noted three playground equipment companies have been contacted to quote for the removal, installation of a new cradle swing unit. Findings will be presented to Council at a future meeting.

C3 The defibrillator monthly safety reports were submitted before the meeting to the Clerk with no incidents to report. This was noted.

**1023-63d Policy Ratification**

The following policy was submitted before the meeting for ratification:

d1 Code of Conduct – Approved as presented.

d2 Equality & Diversity Policy - Approved as presented.

Proposed Cllr Blinkhorn

Seconded Cllr Parish

**RESOLVED** – To approve the Code of Conduct and Equality and Diversity Policy as presented.

**Action:** Clerk to publish the Code of Conduct and Equality and Diversity Policy.

**1023-63e Caretakers Report**

Before the meeting a list of works the caretaker has undertaken this month was submitted. This was noted.

**1023-64 PLANNING AND LICENSING MATTERS**

**1023-64a Planning Working Group – Planning Applications**

A report was submitted before the meeting detailing applications received:

**1023-64a1 Application No: P/HOU/2023/05382 & P/LBC/2023/05529**

Location: Roffy House Corfe Castle Wareham BH20 5JE

Proposal: Erect single storey extension to extend northern end of the music room. Erect loggia, Erect summerhouse, (demolish existing).

**Comment** The music room is a separate dwelling within the curtilage of Roffy House. It is not listed; however, the main dwelling is listed, hence the LBC application.

An application for an extension to the Music room was previously submitted in 2020 but was withdrawn on the advice of officers. The current application is for a two-storey extension to the north end of the music room. The Music Room is used for holiday lettings and currently has inadequate washing and toilet facilities. The proposal will add ensuite facilities and will enlarge the living space.

The summer house is a replacement for the current dilapidated building and the loggia will be erected in a remote part of the garden and sympathetically constructed of appropriate materials – Purbeck stone and wood.

The north end of the music room and the other work are all remote from the highway and there are no overlooking problems.

**Recommend:** No objection to the Planning application or Listed Building Consent.

**RESOLVED** – To submit the comment as presented for planning application P/HOU/2023/05382 & P/LBC/2023/05529

**1023-64b. Treeworks Application**

It was noted no tree work applications had been received.

**Action:** Clerk to submit planning application comment.

**1023-65 CORRESPONDENCE**

**1023-65a. Free Parking Day**

It was noted a request was received from a representative of the local Beavers / Cubs group, regarding a free parking day on the 21<sup>st</sup> April 2024 within the West Street Car Park.

Proposed Cllr Dru Drury

Seconded Cllr J Dragon

**RESOLVED** – To apply to Dorset Council for a free parking day within the West Street Car Park on 21<sup>st</sup> April 2023.

**1023-65b Horse – Halves**

It was noted correspondence had been received from a Member of Public informing the Parish Council of an incident involving her young child when walking across the public footpath from Webbers Close towards Abbots Cottages by a foal. This was discussed and noted. It was noted the National Trust have been made aware of the incident.

**1023-65c Advertising Boards**

It was noted correspondence had been received from an anonymous source regarding the number of company advertising boards in the Purbeck Park area. This was discussed and noted.

**Action:** Clerk to contact Cllr Brooks to ask she liaise with Dorset Council to request they clear the company advertising boards from around the Purbeck Park Roundabout & at the junction of the Kingston Hill.

**1023-66 GROUND'S MAINTENANCE TENDER**

A copy of a draft Grounds Maintenance Tender was submitted before the meeting. This was discussed and agreed.

**RESOLVED** –Approved the Grounds Maintenance Tender as presented. To continue with the next step of advertising the tender.

**1023-67 REPORTS FROM WORKING GROUPS**

**1023-67a 20mph Update.**

A verbal report was given by Cllr Blinkhorn, this was discussed and noted.

The Parish Council agreed that if we submit a 20mph application to Dorset Council the application should be fully supported by the parish residents.

It was agreed Cllr Blinkhorn and the working group continue investigating the support levels within the Parish for a 20mph zone. It was agreed Cllr Blinkhorn would compile a questionnaire asking residents for their feedback. The questionnaire will be placed as a colour pull out leaflet in CVN, available in physical form through the local village shops, via an online survey platform, the Parish Council website and Social media pages.

A leaflet (questionnaire) drop was discussed and agreed as essential. It was noted Cllr Blinkhorn will co-ordinate the door-to-door leaflet drop but would encourage all Councillors to help in the distribution of the questionnaire to ease the load.

**1023-67b Smaller Council nomination.**

A verbal report was given by Cllr Parish, this was discussed and noted.

**RESOLVED:** To support Cllr Parish's nomination for the NALC smaller councils' committees if Cllr Parish wishes to stand.

**1023-67c Purbeck Area Committee.**

A verbal report was given by Cllr N Dragon & Cllr Parish, this was discussed and noted.

**1023-67d SE Parish Meeting – National Trust.**

A verbal report was given by Cllr Clarke, this was discussed and noted.

**Action:** Clerk to contact Tracey Churcher and ask if there is a property renovation self-funding model for National Trust properties within Corfe Castle as in previous years?

It was agreed to ask Tom Clarke (NT) to attend a future PC meeting on the implications of the Government's new subsidy arrangements for farms in the local area.

**1023-67e Environment Group**

A report was submitted before the meeting, this was noted.

The meeting ended at 21:03