

Clerks Report – Updated Tuesday, October 3, 2023

All recommendations in this report are made by the Clerk unless stated otherwise.

1023-63a Action Log - Annex

To note and discuss and urgent item.

1023-63b Financial Matters – Annex

Balance's 30th September 2023

00289201 – Lloyds £67,777.19

00162368 – Lloyds £5,386.10

80031534 – Redwood £34,026.02

Total £107,189.31

Note 1: Explanation of payments & receipts in Annex: Clerks Hours 82.5hrs, (80 contracted hours 2.5 hrs Additional), £60 for monthly expenses, plus £26.55 Mileage. Hourly pay rate @ £15.02 until 15th Sept then £15.30 there after

Note 2: The insurance renewal increased by £38.77. With consultation from the Chairman and Vice Chairman the renewal was accepted.

Recommendation: To approve all payments as listed in the Finance Summary Annex + any regular payment not invoiced to date. Current Gross figure at time of printing Annex = £6,429.82

1023-63c Parish Safety

1. **Internal Weekly Playground safety report:** Internal safety checks were carried out weekly during the month of September.
2. **Quarterly Playground safety report:** In September 2023 Ken Hussey (Approved RSII Inspector) carried out a quarterly inspection on the playpark equipment. See attached for full details. N.B.
 1. Ken has been asked to replace the shackles as approved.
 2. The Caretaker has removed the Covid sign and placed it in the Gods Acre Shed for safe keeping.
 3. The Caretaker has stated the repainting of the benches, and football posts are high on the priority list for action this Autum, but it will be weather dependent.

Three playground equipment suppliers have been contacted requesting quotes for a double cradle swing unit, to remove the old cradle swing unit, deliver and install the new unit.

3. **Defibrillator monthly safety report:** In the last month, safety checks have been carried out on the defibrillators with no urgent items to report.

1023-63d Policy Ratification

Code of Conduct – The LGA 2020 document is still the recommended template. – No amendments recommended.
Equality & Diversity Policy – There have been no amendments from NALC. This is a periodic review – No amendments recommended.

923-543 Caretakers report

This month the Caretaker has carried out Playpark inspections, litter picked, weed control Car park area, cut grass by toilet block, cleared car park sump, cleaned swing & slide, cut and collected wildflower area, & repaired bench in Gods Acre