

Memorandum of Understanding

Between

Corfe Castle Parish Council

and

Purbeck Youth and Community Foundation

CIO No: 116837

Effective Date: Sept 1st 2023

Version	Date	Description	Author
10	12/8/23	Memorandum of Understanding	Terry Lewis

Overview

This Memorandum details an agreement between Purbeck Youth & Community Foundation (PYCF) and Corfe Castle Parish Council for the provision of Youth Worker staff to run one evening youth club per week for 41 weeks per year during school term time.

This Agreement remains valid until superseded by a revised agreement mutually endorsed by the stakeholders.

Purbeck Youth & Community Foundation (PY&CF) agree to provide:

1. Two suitably qualified youth workers each week (including holiday pay which will be taken outside of term time) who will run a youth club one evening a week term time from September 2023 to July 2024 in the Village Hall
2. In case of sickness PY&CF will make every reasonable effort to obtain a replacement youth worker. If not possible charges will be amended pro rata.
3. PY&CF will ensure staff have relevant support, line management and are offered relevant professional development opportunities. There will be an expectation for training to be completed outside of these hours.
4. Any provision outside will be arranged by mutual agreement between PY&CF and Corfe Castle Parish Council

5. The running cost requested is £4,783. However the Foundation agree to Fundraise £1000, and therefore Corfe Castle Parish Council agree to pay £3,783. ~~The Council have stated that should the Foundation attempt to fundraise but not manage to achieve the full £1000 due to matters such as Covid etc. then the Parish Council may consider a request from the Foundation to cover the difference.~~

- 1st September 2023 = £1,261
- 1st January 2024 = £1,261
- 1st April 2024 = £ 1,261

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(Corfe Castle Village Hall Committee agree to:

1. Provide access to the youth worker to premises which are safe and fit for purpose
2. Ensure that appropriate premises liability insurances are in place)

Approval

(By signing below, all Approvers agree to all terms and conditions outlined in this Memorandum.)

Approvers	Role	Signed	Approval Date
PY&CF	Service Provider		
CORFE CASTLE PARISH COUNCIL	Customer		