

**Food for Thought Steering Group Meeting
Wednesday 19th April 2023, 5pm, on zoom**

DRAFT AGENDA

1. Present: Gail, Avril, Chris, Helen, Nicola, Debby (Anne and James in background!)
Apologies: Peter, Luke, Abi,
2. Chris welcomed the group and the last meeting notes (9 March) were agreed unanimously. There had been some actions arising: Debby to follow up with Luke re costs of tablet, after which Chris will be able to apply to STC for a grant, all volunteers had been contacted and encouraged to sign up with FareShare. Debby had completed Dorset Council's 'Outcomes' form online.
3. Financial and Governance update: Helen took us through the budget, which is looking better due to fundraising. FareShare have not yet invoiced and no volunteers have claimed expenses in the first quarter so this money has been put back in. We have spent a lot of money on coolbags! Debby agreed to check costs of renting a room at Chapel Lane for 1-1.5 hours on Wednesday mornings with the Development Trust. Helen reported problems trying to get our Co Op bank account so we are using the Development Trust. Deed of Incorporation has been signed and we are insured through the Trust.
4. Easter holidays. 42 people took up the food on 3 April and 37 on Easter Monday (10 April). Debby had had a positive meeting with St Mary's Head Alan and Receptionist Lisa that we hope will address their take up issues. There were some issues with accessing tables at St Mark's, we hope this has been addressed with Al for the May Bank Holidays. Rob Stoner had kindly offered to bring spare tables when he is covering in the holidays, FareShare are short of tables. Helen is going to talk to Rob about Corfe collections in the Summer, we agreed to reimburse any parents doing a bulk collection for Corfe at Local Authority mileage rates.
5. Rotas – organised to end of May, review in next meeting.

6. Volunteers – agreed we need to recruit volunteers including new drivers for Summer holidays deliveries.
7. Second larder: We have a launch date of 7 June for a second larder on Wednesday mornings outside the Children's Centre on Chapel Lane. Chris, Peter and Debby had met with FareShare and Help & Kindness on Monday, Chris took us through his meeting notes. Mandy (FareShare) is happy with Chapel Lane as a prospective site, Barbara (Help and Kindness) will fund the second larder but H&K are insisting this is open access, not targeted, and we can only do a maximum of 10 deliveries. Concerns were raised about not targeting meaning the food would not go to those most in need, the small number of deliveries (25% of population no access to a car, people working during larder hours), the time allocated (one hour) to unload the van and serve up to 50 people, and whether holidaymakers would be able to access the food. Agreed that we want to go ahead but need to draw some lines. Debby will draft an email to FareShare and circulate for agreement before sending.
8. Publicity:
 - a) Debby to amend previous leaflet for Chapel Lane and agree with FareShare and Help & Kindness, hopefully in time for these to be ready for the 'Big Help Out' event on 8 May, when we hope to recruit volunteers and sign up some larder 2 members. Discussed we could help target offer by signing up older people on low fixed incomes – how to access them? Churches, soup/coffee drop ins, Link Visiting service, Development Trust, sheltered/older people's housing.
 - b) Chris will draft articles for Swanage Area Forum Newsletter (tight deadline!), Purbeck Gazette, the Dubber and Corfe Valley News.
 - c) We will need to inform Swnage News and Purbeck Coast re the launch date for the second larder.
9. AOB
 - a) "The Big Help Out' 8th May – Chris, Anne and Debby will help on the Development Trust stall.
 - b) Dorset Food for Security event: 25th April 10am-12.30pm Corn Exchange Dorchester – Chris, Nicola and Luke attending from our project
 - c) Brief discussion re supporting schools to store food safely in the summer. Helen suggested buying cool boxes.

10. Date of next meeting: Friday 26 May 5pm on zoom.