

Clerks Report – Updated Monday, May 15, 2023

All recommendations in this report are made by the Clerk unless stated otherwise.

0523-10a Update on matters arising and actions from the January meetings:

To note the following updates unless otherwise stated:

0423-37b Action: Clerk to process payments.
Complete

0423-38 Action: Clerk to submit planning & treework application as per recommendations.
Complete

0723-39 Action: Clerk to write to Perenco.
Complete: Acknowledgment of letter received.

0423-42 Action: Clerk to contact Dorset Council to suggest bays be marked in this area.
Complete

0523-10b1 Financial Matters – Annex - Monthly Expenditure & Income

Balance's 31st March 2023

00289201 – Lloyds	£60,845.77	00162368 – Lloyds	£5,366.97
80031534 – Redwood	£33,563.70	00060859 – Lloyds (GA)	CLOSED
Total £99,776.44			

Note 1: Explanation of payments & receipts in Annex: Clerks Hours 87hrs, (80 contracted hours & 4 Additional Hours 3 God Acre), £116.60 for monthly expenses, plus travel expenses for Planning Forum in Wimborne, Gods Acre Mileage & car parking in Wimborne for Planning Forum Meeting. Hourly pay rate @ £15.02.

RECOMMENDATION: To approve all payments as listed in Annex A + any regular payment not invoiced to date. Current Gross figure at time of printing Annex A = £2,570.75. [Update 15-05-23 £3,791.53.](#)

0523-10b2 Asset Register

This month saw the installation of the bench to commemorate the Platinum Jubilee of Elizabeth II in 2022. As resolved in August 2022 (minuted item number 0822-100) "RESOLVED - CCPC to add the Jubilee bench to the asset register and to accept responsibility for the maintenance and insurance of the bench after instalment." Crazy 4 Corfe have officially requested we now take ownership of the bench and therefore the asset has been added to the register.

0523-10c Parish Safety

- 1 **Play area safety report:** An internal inspection has been carried out and there are no new issues to report.
- 2 **Defibrillator monthly safety report:** In the last 4 weeks, safety checks have been carried out on the following defibrillators with no urgent items to report: Mead Road, The Scott Arms (Kingston) & The Square.

0523-10d Policy Ratification - Annex

To approve the following policies / Risk Assessment:

1. Risk Register
2. Environment Group Gods Acre Plant Survey

Recommendation: To approve the Risk Register as suggested.

Recommendation: To approve the new Gods Acre Plant Survey Risk Assessment

0523-10e Media Contact – Press Release

In line with the Communication Polic, ("The Chair or in his/her absence Vice Chair will be the public representative of the Council with a role of promoting the role and work of the Council and its policies. The Chair will respond to external events and media enquiries where the policy of the Council is clear."); the Council Chairman via the Clerk released a statement to the Press in line with the resolution passed by Council in April 2023: "RESOLVED – CCPC write to Perenco / Wytch Farm to enquire how did the maintenance failure occur? and what system changes are being put in place to prevent any reoccurrence?"

0523-10f Playground Inspection Report - Annex

To receive, discuss and agree away forward the report submitted.

0523-10g Caretakers report

To notes this month the Caretaker has carried out litter picking, Playpark inspection, installed new compost bins, cleaned the slide, painted the playpark fence (repaired section) & cut the grass by the toilet block.