

CORFE CASTLE PARISH COUNCIL

34 Egmont Road, Poole Dorset BH16 5BZ

Notice of the Annual Parish Council Meeting.

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	The Annual Parish Council Meeting of Corfe Castle Parish Council
Time...	19:00hrs
Date...	Monday 15 th May 2023
Place...	Corfe Castle Village Hall

Please note all windows and doors will be open so please dress accordingly.

Councillors will be discussing all the items listed overleaf on the Agenda.

Yours faithfully



Michelle Harrington
Parish Clerk & RFO

9th May 2023

PUBLIC HALF HOUR.

Questions from members of the public. *(N.B. no decision can be taken¹)*

AGENDA

- 0523-1. ELECTION OF CHAIRMAN AND RECEIPT OF DECLARATION OF ACCEPTANCE OF OFFICE**
To receive nominations for councillors to stand as Parish Council Chairman.
- 0523-2. ELECTION OF VICE CHAIRMAN**
To receive nominations for councillors to stand as Parish Council Vice Chairman.
- 0523-3. APOLOGIES FOR ABSENCE**
To receive apologies of absence and to approve the reasons given. *(Local Government Act (LGA) 1972 s85 (1))*
- 0523-4. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 0523-5. LIAISON OFFICER, NOMINEES TO OTHER BODIES, REPRESENTATIVES & WORKING GROUPS – APPENDIX**
To update and ratify the Liaison Officer, Nominees to other bodies, Representatives & Working Groups list.
- 0523-6. PREVIOUS MEETING MINUTES – APPENDIX**
To confirm the minutes of the last Council meeting. *(LGA 1972 sch 12, para 41(1))*
- 0523-7. DORSET COUNCILLOR'S REPORT**
To receive communication from the South-East Purbeck Ward Member of Dorset Council. To note questions sent prior to the meeting via email to Cllr Brooks and replies received. (N.B. no decision can be taken¹)
- 0523-8. NATIONAL TRUST REPORT - APPENDIX**
To receive a report from the National Trust. To note questions sent prior to the meeting via email and replies received. (N.B. no decision can be taken¹)
- 0523-9. END OF YEAR FINANCE REPORT & THE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2022/23 PART 3 – APPENDIX**
To approve the following sections of the Annual Governance & Accountability Return 2022/23 Part 3 for submission to the Council's External Auditor:
a. Section 1 – Annual Governance Statement 2022/23
b. Section 2 – Accounting Statements 2022/23
c. Year End Finance Summary
d. Year End Finance Report
- 0523-10. CLERKS REPORT TO INCLUDE: - APPENDIX**
To discuss and agree a way forward on the following: *(Full details on individual recommendations / motions are within the Clerks report supporting papers)*
a. Matters arising and actions taken since the last meeting.
b. Financial matters. – **Annex**
c. Parish Safety Reports
d. Policy Ratification – **Annex**
e. Press Release – **Annex**
f. Playground Inspections - **Annex**
g. Caretakers report
- 0523-11. PLANNING AND LICENSING MATTERS – APPENDIX**
To receive and consider the report and recommendations.
- 0523-12. VOTING RIGHTS FOR TRUSTEES REGARDING CONSTITUTIONAL CHANGE**
Motion by Cllr N Dragon "To give the councillors appointed as trustee approval to vote for constitutional change to the Corfe Castle Town Trust."
- 0523-13. DORSET COUNCIL PROCEDURE AND COMMUNICATION - APPENDIX**
Motion by Cllr Clarke "Dorset Council revise their procedures on temporary road closures."

¹ *N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)*

0523-14. KINGS CORONATION

Motion by Cllr Clarke & Cllr Dru Drury "To thank all those who contributed to the Coronation event"

0523-15. INTERNATIONAL CAR FREE DAY

Motion by Cllr Sumblar & Cllr N Dragon "Corfe Castle Parish Council applies to Dorset Council for three free parking days within Purbeck Park car park on 22nd, 23rd and 24th September 2023, in support of the International Car Free Day and to promote Purbeck Park as a local public transport hub."

0523-16. CORRESPONDENCE - APPENDIX

To discuss and agree away forward.

- a. Consultation: Planning for climate change guidance documents
- b. Barrier on East Street by footpath from Playground area.
- c. Grant Request – Purbeck Film Festival

0523-17. REPORTS FROM WORKING GROUPS - APPENDIX

To discuss and approve a way forward for urgent matters raised within the following reports.

- a. DAPTC Working Together - Natural Environment, Climate and Ecology Webinar report by Cllr Sumblar
- b. PTAG News & meeting report by Cllr Sumblar
- c. Environment Group report by Cllr Sumblar.
- d. Litter Picking report by Cllr Sumblar
- e. Food for Thought Meeting & Budget update report by Cllr Sumblar
- f. Cost of Living report by Cllr Sumblar.

0523-18. TENDER – CLEANING OF TOILET BLOCK – APPENDIX

Part 2 Confidential Item; under the Public Bodies (Admission to meetings) Act 1960 s1(2), the press and public are to be excluded for the remainder of this agenda item due to the confidential nature of the business to be transacted.

To receive and discuss the tender replies and recommendation within the report.