

CORFE CASTLE PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING OF CORFE CASTLE PARISH COUNCIL HELD ON MONDAY 12TH DECEMBER 2022
IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr **Clarke** (Chairman), Cllr **Dru Drury** (Vice Chairman), Cllr **Blinkhorn**, & Cllr **Sumbler**

IN ATTENDANCE:

James Gould (National Trust) & Michelle **Harrington** (Clerk)

ABSENT:

Cllr **J Dragon**, Cllr **N Dragon**, Cllr **Haywood**, Cllr **Marshallsay**, Cllr **Roberts**, Cllr **Spicer-Short**, & Cllr **Parish**.

PUBLIC HALF HOUR.

One member of the public was present and wished to raise an objection to the moving of the Kingston Village Bus Stops.

It was stated that the report in the CVN was mis-leading. The Council do not wish to move the current bus stop but support the addition of a bus stop outside the Kingston Courtyard Centre. A note will be added to this month's CVN article.

1222-129 APOLOGIES FOR ABSENCE (LOCAL GOVERNMENT ACT(LGA) 1972 S85 (1))

Apologies have been received from Cllr J Dragon, Cllr N Dragon, Cllr Haywood, Cllr Marshallsay, Cllr Roberts, Cllr Spicer-Short, & Cllr Parish and accepted by all. The minimum quorum of four was met.

1222-130 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

No declaration was made. NB this does not preclude any later declarations.

1222-131 PREVIOUS MEETING MINUTES

The minutes from the full council meeting held on Monday 14th November 2022 were approved and signed as a correct record the meeting. (LGA 1972, SCHEDULE 12, PARA 41(1))

Proposed Cllr Blinkhorn

Seconded Cllr Sumbler

RESOLVED – The minutes from the full council meeting held on Monday 14th November 2022 were approved and signed as a correct record the meeting

1222-132 DORSET COUNCILLOR'S REPORT

Cllr Brooks sent apologies as she was unable to attend the meeting. A written report was submitted before the meeting.

1222-133 NATIONAL TRUST REPORT

A verbal report was given by James Gould. A written copy of the report will be disseminated to Councillors shortly.

The National Trust requested that they give a 10-minute presentation next month (by Zoe Squirrel) on what the National Trust have achieved over the last year, what the National Trust would like to work on moving forward including accessibility including drop kerbs. Agreed by all.

Action: Clerk to add National Trust presentation to agenda for January.

1222-134 CLERKS REPORT TO INCLUDE:

1222-134a Matters arising and actions taken since the last meeting

The clerk submitted a written report before the meeting, detailing the updates on any matters arising from the previous minutes plus actions taken from the last meeting. This was noted alongside the following resolutions:

1122-112b

Proposed Cllr Dru Drury

Seconded Cllr Sumbler

RESOLVED - To accept the quote from Contractor 1 for both the playground and playing field fence repairs / replacement.

Agreed by all.

Action: Clerk to instruct contractor 1 to proceed with the fencing works as detailed.

Proposed Cllr Dru Drury

Seconded Cllr Blinkhorn

1122-112e **RESOLVED** – To set up a Kings Coronation Working Group consisting of Cllr Blinkhorn, Cllr Clarke and Cllr Dru Drury. Cllr Blinkhorn to contact the festivities committee to discuss working alongside the Council and the National Trust to organise a parish event.

Agreed by all.

Action: Clerk to publish the working group details.

1222-134b Financial Matters

The clerk submitted a written report before the meeting, detailing the monthly expenditure, and bank balances. An updated report was presented at the start of the meeting, detailing any new payment requests received between the initial agenda and support paper publication and the meeting date.

Proposed Cllr Dru Drury

Seconded Cllr Sumbler

RESOLVED –The payments as listed within the Clerks report and supporting paper were approved, with the addition of the donation payment for the Dubber as agreed January 2022 (agenda item 0122-8). A refund to the Funeral Directors as per note 2 within the Clerks report was agreed.

Agreed by all.

Action: Clerk to process payments.

1222-134c Parish Safety Report

c1 It was noted there are no new safety issues to report.

c2 It was noted 3 out of the 4 defibrillators around the parish (Kingston, the Square & the Library) had been subject to a manufacturer's recall program. As these defibrillators are covered under the Swanage Defibrillator Partnership, Ian Brown organised for the manufacturer to visit Purbeck and carry out all repairs locally. All three defibrillators are back in service.

1222-134d Policy Ratification

There are no policies to be ratified this month in accordance with the Policy Schedule Document.

1222-134e Risk Assessments

Before the meeting the following risk assessments were submitted to Council.

1. Land Preparation and Tree Planting – this was noted
2. God's Acre Topple Testing – It was stated half the topple tests had been carried out to date.

1222-134f Stile & Fingerpost Contribution

A statement was submitted before the meeting, detailing a request from Dorset Council that Corfe Castle Parish Council make a contribution of £75 towards replacing a Stile on the Kingston Hill footpath and a contribution towards fixing the fingerpost by the Halves.

Proposed Cllr Dru Drury

Seconded Cllr Blinkhorn

RESOLVED –To make a contribution of £75 to Dorset Council to have the Stile replaced. To make a contribution of up to £100 for the fixing of the fingerpost by the Halves.

Agreed by all.

Action: Clerk to process the stile payment to Dorset Council and confirm the level of contributions required for the fingerpost.

1222-134g BBQ & Fires in Purbeck

Recommendation: The Clerk write to Dorset Council on behalf of Council, requesting they extend the area covered in the Wareham Blocks East Public Space Protection Order Schedule to include the Corfe Castle Parish Council land previously included in the DC BBQ ban.

Proposed Cllr Sumbler

Seconded Cllr Blinkhorn

RESOLVED – The Clerk write to Dorset Council on behalf of Corfe Castle Parish Council, requesting they extend the area covered in the Wareham Blocks East Public Space Protection Order Schedule to include the Corfe Castle Parish Council land previously included in the DC BBQ ban (with the exception of organised / authorised events by the Sports Trust on the Sportsfield.) Letter to be copied to Mr D Ryder.

Action: Clerk to write to Dorset Council requesting they extend the area covered in the Wareham Blocks East Public Space Protection Order Schedule to include the Corfe Castle Parish Council land previously included in the DC BBQ ban. With the exception of organised / authorised events by the Sports Trust on the Sportsfield. Letter to be copied to Mr D Ryder.

1222-134h Meeting Dates & Format

1. Annual Parish Meeting (APM) 2023

A statement was submitted before the meeting, with a recommendation on the date and format of the Annual Parish Meeting.

It was agreed the APM will be 22nd May 2022 with a format similar to previous years, whereby local groups (maximum 6 groups) are invited to give a 3-minute presentation, followed by a presentation from the Parish Council.

Action: Clerk to ask for an expression of interest from any local group via, CVN and social media.

2. May 2023 Monthly Meeting.

It was stated the full council meeting due in May 2023 falls on the additional Coronation Bank Holiday Monday. It was recommended to postpone the meeting to 15th May 2023. - Agreed by all.

1222-134i Operation London Bridge

A statement was submitted before the meeting, this was noted.

1222-134j Internal Auditors Report

A report was submitted before the meeting. This was noted with the following resolutions:

Proposed Cllr Dru Drury

Seconded Cllr Sumbler

RESOLVED – The Clerk contact Dorset Council and DAPTC, to ask their views on Cyber insurance cover. Plus, to obtain 3 quoted for this additional cover and report back.

The caretaker continues with monthly inspections on the playground equipment, however during British Summer Time this be increased to twice a month inspections.

Agreed by all.

Action: Clerk to contact Dorset Council and DAPTC, to ask their views on Cyber insurance cover. Plus, to obtain 3 quoted for this additional cover and report back next month

Action: Clerk to instruct the caretaker to increase the number of playground inspections carried out during British Summer Time to twice a month.

1222-134k Car Parking Permit Conditions of Use

Proposed Cllr Dru Drury

Seconded Cllr Blinkhorn

RESOLVED – To accept the new Car Parking Permit Conditions of Use.

Agreed by all.

1222-134l Caretakers Report

Before the meeting a list of works the caretaker has undertaken this month was submitted. This was noted.

1222-135 PLANNING AND LICENSING MATTERS

1222-135a Planning Working Group – Planning Applications

The planning working group submitted a written report before the meeting detailing applications with recommendations.

1 Application No: P/LBC/2022/04313

Location: Old Dairy Cottage, Woolgarston Road, Corfe Castle BH20 5JD

Proposal: Reinstate roof and remove modern flat ceiling to intermediate building, replace principal building A-frame roof trusses and weatherproof principal building southern end gable.

Working Group: This is a request for listed building consent at Old Dairy Cottage Woolgarston. The cottage is at present in a poor state of repair and this application proposes to make good the deficiencies. Structural engineers have inspected the cottage and have reported that the roof is unsafe. There is also considerable damp on one of the gables. A new roof with replacement trusses and damp proofing is proposed. The aim is to return the cottage to a fully habitable condition.

Recommend: No objection.

Recommendation agreed by all.

1222-135b Treeworks Application

1 Application No: P/TRC/2022/07422

Location: Kingston House, South Street, Kingston BH20 5LQ

Proposal: T1 Sycamore - Crown reduction by up to 2.75m. G1 Ash x3 - Monolith at approximately 6m. T2 Ash - Fell.

It was noted the working group had not been able to visit the location before the meeting and would therefore report back during the next meeting.

Action: Clerk to submit planning application recommendation.

1222-136 CORRESPONDENCE

1222-136a Warm Space

A report was submitted before the meeting with a request from the local school's acting Head Teacher that CCPC support the school in running the Warm Space project by offering advertising through the parish council website and social media outlets, plus make a financial donation.

It was agreed CCPC would support the school running a Warm Space project with advertising support.

Action: Clerk to contact the school and advise of support offer by CCPC for their Warm Space project.

1222-136b East Street Bus Shelter (Halves).

A statement was submitted before the meeting, regarding the Ivy growth & possible roof damage. It was noted the Caretaker would investigate and report back.

1222-136c Pantry / Sharing Shed

A report was submitted before the meeting with a recommendation that CCPC form a working group to work alongside the school to convert the old bus shelter outside school into a Pantry / Sharing Shed. The Clerk / Working Group work alongside the school to compile an estimate for building costs, and once funding has been sourced to apply for any planning permission required.

It was agreed the Clerk should contact Dorset Council to see what their approach would be to this project. Plus, to suggest to Robert Stoner the acting Head Teacher of the local school that they ask local residents what they think about the scheme.

Action: Clerk contact Dorset Council, to ask what their approach may be to the creation of a Pantry / Sharing Shed using the old shelter outside school. The shelter is a CCPC asset.

Action: Clerk to contact the school and state the PC is interested in the proposal for their Pantry / Sharing Shed project but specific support would depend on community views and resource implications.

1222-137 BUDGET

A report was submitted before the meeting detailing the budgetary requirements for 2023/2024.

It was agreed that the contribution payment made to the Dubber would be paid this December as budgeted and agreed last year, however that no future contribution would be made.

It was stated CCPC had wished last month to work towards a 0% increase on the precept for 2023/24 if possible after Dorset Council had released the Tax Base information.

The Tax Base figures were released just prior to the meeting, and it was stated there was a decrease in the tax base for the parish by 10.1 (1.48%), meaning to keep to the 0% increase for the Precept there is a need to reduce the Precept amount by £778. It was stated the general reserves amount could be reduced by this amount.

Proposed Cllr Dru Drury

Seconded Cllr Blinkhorn

RESOLVED – The Precept be set at £52,669 for 2023/2024. The contributions payment to the Dubber be made this year however no future payments to be made.

Action: Clerk to submit precept request to Dorset Council and secondly to inform the Dubber of the decision.

1222-138 DROP KERBS

A motion was proposed by Cllr Clarke "That the Council review with Dorset Council the need for drop down kerbs on the pavements in and leading to the Square for those with disabilities and families with buggies"

Proposed Cllr Clarke

Seconded Cllr Dru Drury

RESOLVED – To form a working group, consisting of Cllr Clarke, Cllr Dru Drury & Cllr Sumbler. To contact Stephen Mephram at Dorset Council and invite him to meet and discuss the drop-down kerb requirements around the Parish.

Agreed by all.

Action: Clerk to publish the working group details and contact S Mephram to organise a meeting.

1222-139 QUEENS PLATINUM JUBILEE PROJECT

A motion was proposed by Cllr Sumbler "Corfe Castle Parish Council progresses the Queen's Platinum Jubilee Project tree sponsorship scheme and advertises the opportunity to sponsor one of the trees in CVN, Facebook and on the website."

Proposed Cllr Sumbler

Seconded Cllr Blinkhorn

RESOLVED – To continue with the EG tree sponsorship advertising as detailed. The clerk to enquire with the National Trust if the land behind the new extension would be available to plant some more trees.

Agreed by all.

Action: The clerk to enquire with the National Trust if the land behind Gods Acre new extension area would be available to plant some more trees

1222-140 REPORTS FROM WORKING GROUPS

- a. Environment Group
A report had been submitted before the meeting this was noted.
- b. Cost of Living Crisis Working Group
A report had been submitted before the meeting this was noted.
- c. Litter Free Purbeck
A report had been submitted before the meeting this was noted.
- d. PTAG
A report submitted before the meeting was discussed. It was agreed Cllr Sumbler would fill in the form with a suggested response from CCPC and report to full council for approval next month.

The meeting ended at 20:59