

CORFE CASTLE PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING OF CORFE CASTLE PARISH COUNCIL HELD ON MONDAY 9TH JANUARY 2023 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr **Clarke** (Chairman), Cllr **Dru Drury** (Vice Chairman), Cllr **Blinkhorn**, Cllr **J Dragon**, Cllr **N Dragon**, Cllr **Roberts**, Cllr **Spicer-Short**, & Cllr **Sumbler**

IN ATTENDANCE:

James **Gould** (National Trust), Zoe **Squirrel** (National Trust) & Michelle **Harrington** (Clerk)

ABSENT:

Cllr **Haywood**, Cllr **Marshallsay**, & Cllr **Parish**.

PUBLIC HALF HOUR.

6 members of the public (MOP) were present.

- One MOP wished to raise awareness and safety considerations on the proposed 5G in Corfe Parish. A presentation was submitted before the meeting which had been disseminated to Councillors via email.
- One MOP stated they were interested in listening to the Council's discussion around the 20mph speed limit as listed on the agenda.
- One MOP wished to support the member of the public who had already spoken in regard to the raising awareness and safety considerations on the proposed 5G in Corfe Parish, plus support for a 20mph speed limit in Corfe Castle.

0123-1 APOLOGIES FOR ABSENCE (LOCAL GOVERNMENT ACT(LGA) 1972 S85 (1))

Apologies have been received from Cllr Haywood, Cllr Marshallsay, & Cllr Parish and accepted by all.

0123-2 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Cllr Clarke, Cllr J Dragon & Cllr N Dragon declared an interest in item number 0123-7 – a.7. Town Trust planning application. Cllr Clarke, Cllr J Dragon & Cllr N Dragon signed a dispensation covering Town Trust issues until May 2023.

No further declaration was made. NB this does not preclude any later declarations.

0123-3 PREVIOUS MEETING MINUTES

The minutes from the full council meeting held on Monday 12th December 2022 were approved and signed by the Chairman as a correct record of the meeting. (LGA 1972, SCHEDULE 12, PARA 41(1))

Proposed Cllr Dru Drury

Seconded Cllr Blinkhorn

RESOLVED – The minutes from the full council meeting held on Monday 12th December 2022 were approved and signed as a correct record of the meeting

0123-4 DORSET COUNCILLOR'S REPORT

Cllr C Brooks sent her apologies and submitted a written report before the meeting. A hardcopy was circulated to Councillors during the meeting.

0123-5 NATIONAL TRUST REPORT

James Gould gave a verbal report on general local National Trust matters.

Action: Add Mark Singleton to February agenda to update on Commons Committee progress.

Zoe Squirrel gave a verbal report on what the National Trust had achieved over the past 12 months and their future plans regarding an access audit they had prepared internally. The National Trust requested Corfe Castle Parish Council investigate a "Drop-off zone" within West Street. The drop-off zone would mainly be for restricted mobility passengers within a vehicle, giving them the ability to safely exit or access a vehicle within close vicinity of the Square. Safe exit / access to a vehicle is via a large area with a flat pavement or rear vehicle access ramp.

A question was raised regarding the legality of a "Drop off zone", in that could a blue badge holder use the area as a parking bay, whilst they visit the local area, meaning no one else can use the area to drop off a passenger.

Action: Clerk to investigate and report back to Council.

It was stated the Council has a working group who are looking into drop-down kerbs and other parking and traffic issues around the Parish. A walkabout is in the process of being organised and Zoe Squirrel was invited to join.

Action: Clerk to organise walkabout and invite Zoe Squirrel.

0123-6 **CLERKS REPORT TO INCLUDE:**

0123-6a **Matters arising and actions taken since the last meeting**

The clerk submitted a written report before the meeting, detailing the updates on any matters arising from the previous minutes plus actions taken from the last meeting, this was noted.

0123-6b **Financial Matters**

The clerk submitted a written report before the meeting, detailing the monthly expenditure, income, and bank balances.

Proposed Cllr Dru Drury

Seconded Cllr Sumbler

RESOLVED – The payments as listed within the Clerks report and supporting paper was approved.

Action: Clerk to process payments.

0123-6c **Parish Safety Report**

1. Playground Safety Report – A report was submitted before the meeting with 1 new observation: A hole has appeared in the chain link fence around the play equipment area. The Caretaker has carried out a temporary repair as the fence is due to be replaced within the next couple of months. – This was noted
2. Defibrillator Monthly Safety Report – A statement was submitted before the meeting with no new matters to report. This was noted

0123-6d **Policy Ratification**

1. Asset Register – It was requested an additional note be added to “Bus Shelter - East Street” stating this is the stone bus shelter by the Halves. – Approved with amendment
2. Records Retention – an amended records retention policy was submitted before the meeting. The policy with suggested amendments was approved by full council.

Resolved: To approve the updated records retention policy. – Agreed by all.

Action: Clerk to amend and publish the updated records retention policy.

0123-6e **Risk Assessment**

1. Gods Acre – General Risk Assessment – Postponed to February agenda
Action: Clerk investigate an old risk assessment for Gods Acre and update new assessment accordingly.
Resolved: To cover and enclose the water tap and pipework during the winter months to prevent pipe from freezing. – Agreed by all.
Action: Clerk to add tap works to Caretakers “To Do List.” & add Gods Acre General Risk Assessment to February agenda.
2. Speed Indicator Device
Resolved: To include a risk matrix on the Speed Indicator Device Risk Assessment. Approved with amendments.
Action: Clerk to update the Speed indicator Device Risk Assessment with a risk matrix and disseminate to the Speed Indicator device volunteers.

0123-6f **Internal Auditor: Cyber Cover**

It was stated that obtaining 3 quotes had not been possible. The clerk had contacted 3 companies however only 1 company had returned a quote. DAPTC and DC had also been contacted asking for their input on a Parish Council having specific Cyber cover, with only DAPTC replying.

Recommendations: Corfe Castle Parish Council consider purchasing Cyber Cover. This can be bought as a bolt on to our existing policy or as a stand-alone policy from another insurance provider.

Resolved: To not purchase addition cyber cover at the present time.

- 0123-6g Community Speed Watch** – A statement was submitted before the meeting, showing the number of vehicles recorded as speeding through Corfe Castle and the number of warning letters sent out by Dorset Police in response to the recordings. This was noted
- 0123-6h EV Charging Point** – A statement was submitted before the meeting, stating the commissioned survey had been carried out and a report / quote received. (Survey approved October 2022, agenda item no. 1022-111e). It was stated the quote was considerably higher than expected and therefore the working group would meet to consider the next course of action, before returning to council for approval. Cllr Dru Drury agreed to join the working group.
Action: Clerk to add Cllr Dru Drury to the working group register.
Action: Clerk to arrange a meeting for the EV Charging point working group.
- 0123-6i Caretakers Report**
Before the meeting a list of works the caretaker has undertaken this month was submitted. This was noted.
- 0123-7 PLANNING AND LICENSING MATTERS**
- 0123-7a Planning Working Group – Planning Applications**
The planning working group submitted a written report before the meeting detailing applications with recommendations.
- a.1 Application No: P/NMA/2022/07816**
Location: Little Woolgarston House Little Woolgarston Road Corfe Castle BH20 5JE
Proposal: Non material amendment to Approved P/A 6/2020/0506 (new garden room, alterations and associated works) to reduce the footprint of the extension and omission of balustrading and roof terrace
Planning Working Group Comments: This application has been approved on 28 December 2022. No further comment.
- a.2. Application No: P/HOU/2022/07821**
Location: Filbank Corner, Halves Cottages, Corfe Castle, BH20 5EY
Proposal: Erect single storey side extension, covert garage and erect solar panels to roof
Resolved: The property lies between the Common where there are bronze age barrows and “Greyflete” where an iron age pottery kiln was found. It is therefore in an area potentially of archaeological interest. We recommend that if soil is disturbed a pit should be dug to investigate further. Otherwise, no objection.
- a.3. Application No: P/FUL/2022/07893**
Location: Peake House, Valley Road, Harmans Cross BH20 5HT
Proposal: Change of use of Peake House from Use Class C2 (Boarding House) to Use Class C3 (Residential).
Resolved: No objection - Peake House was originally built in the early 20th century as a domestic property for family use. In 2005 it was converted to bed and breakfast use and in 2007 it became a boarding house for Purbeck View School in Swanage. The Council objected to this change of use and the PDC Planning Officer recommended refusal. However, the application was approved by the PDC planning board. The present proposal will return the house to its original domestic use.
- a.4. Application No: P/PABA/2022/08043**
Location: Westwood Farm Access To Westwood Farm, Corfe Castle
Proposal: Cover an existing open agricultural storage yard and also an existing open cattle handling yard
Comments Due: Not a planning application but a request for the Council to determine whether or not Prior Approval is required for the proposal.
Resolved: Prior approval not required. - This an application by the NT to provide a covered area over an existing agricultural yard used for cattle handling (not housing) and storage of equipment and machinery. The proposed structure is agricultural in purpose and looks agricultural in nature. The undertaking is larger than 5 hectares and the proposed building is less than 500 sq metres in floor area, it therefore qualifies for permitted development.
As the proposed structure is totally agricultural in purpose we recommend that prior approval is not required.

- a.5.** **Application No:** **P/LBC/2022/07692 (withdrawn) now P/HOU/2023/00112**
 Location: 2 South Street, Kingston
 Proposal: Replacement of existing shed
 Resolved: The shed be painted a darker colour and the hedge be restored with new planting to provide a visual barrier from the road, otherwise no objection.
- a.6.** **Application No:** **P/LBC/2022/08042**
 Location: Vineyard Farm Cottage Wareham BH20 5DY
 Proposal: Replacement of thatched roof covering. Removal of hard surfaces to the perimeter of the property. Redecoration of fenestration
 Resolved No objection- This is an application to refurbish Vineyard Farm Cottage. The house is currently in a poor state being damp and having a faulty thatched roof. The application seeks to re-thatch the cottage and remove sources of water as well as replacing the corrugated metal roofing on the lean to. Once completed this work should return the cottage to a habitable condition
- a.7.** **Application No.** **P/LBC/2022/08015**
 Location The Corfe Castle Town Trust Town Hall West Street Corfe Castle Wareham BH20 5HE
 Proposal Remove internal staircase at north end of the building. Replace existing display shelving with new display boards. Install a new hanging sign on the west elevation
 Resolved: No objection - Once completed the existing Council Chamber will remain as it is, while the removal of the stairs will increase the space available for displays in the museum. Displays will be housed in new modern cabinets which will improve the public's viewing experience. An external hanging sign will identify the function of the building. There is no alteration to the external fabric of the building except the wrought iron fixing for the sign.
 (Note Cllr Haywood was not part of the pre-meeting discussion)
- a.8.** **Application No:** **P/LBC/2022/07894**
 Location: 37-39 West Street, Corfe Castle, BH20 5HA
 Proposal: Internal alterations to rear room extension and partition to first floor bedrooms. Install staircase from bedroom to utility room. Redecoration of external joinery and installation of light fitting to front door
 Resolved: No Objection
- a.9.** **Telephone mast correspondence.**
 A letter was received before the meeting from Teligent Ltd, notifying of upcoming telecommunications upgrades in the area.
- Resolved** To invite Teligent Ltd to attend and talk to us during the February 2023 meeting to discuss:
1. Possible future requirements, i.e. repeater signal boosters every 300m?
 2. What checks will Teligent Ltd carry out during initial installation, post installation, and once the technology is activated, and will the results be in the public domain.
 3. To confirm if Teligent Ltd has Commercial Public Liability Insurance against harm from radiation pollution.
- Resolved:** To ask Dorset Council:
1. Who is responsible for carrying out checks for 4G, 5G, WiFi interference patterns (hot spots) in the Corfe Castle Parish area?
 2. Request an independent "Public Safety Risk Assessment" be commissioned BEFORE any planning approval is granted in Corfe Castle Parish.
 3. What publicity will Dorset Council undertake to ensure the local community are informed about potential health and environmental risks.

0123-7b Treeworks Application

It was stated that Corfe Castle Parish Council are not consultee's for Treeworks Applications.

- b.1** **Application No:** **P/TRC/2022/07422**
 Location: Kingston House, South Street, Kingston BH20 5LQ
 Proposal: T1 Sycamore - Crown reduction by up to 2.75m. G1 Ash x3 - Monolith at approximately 6m. T2 Ash - Fell.
 Comment: No objection

b.2. Application No: P/TRC/2023/00109
Location: Land alongside Corfe River - to south-west of castle site, Corfe Castle
Proposal: Small diameter (9-25cm) Sycamore, Hazel, Hawthorn, Blackthorn and Ash at the five locations shown in the attached map (marked on site by pink spray paint):
All marked trees in the areas shown will be coppiced to ground level and all arisings stacked in suitable habitat piles well away from the water's edge to allow much needed light to get to the river corridor, enhancing the riparian habitat

Comment: This application was received the day of the meeting and therefore the area had not been investigated.

A verbal update was given on the Treeworks which have been carried out by the Swanage Railway by the Junction of the main A351 & the B3351.

Action: Clerk to contact Cllr Brooks, explain the history of the Treeworks carried out by Swanage Railway and request her involvement to encourage a response from Dorset Council to previous questions asked regarding clarification on Treeworks Application requirements.

Action: Clerk to speak to Swanage Railway management to suggest any Treeworks they are planning to carry out they inform the Parish Council before the works proceed and stating under what regulation / permission the works fall under.

0123-7c Other Applications / Notices
No other applications received

Action: Clerk to submit planning application recommendations.

0123-8 CORRESPONDENCE

1. DAPTC Motion update – Correspondence from DAPTC to Cllr Clarke was received and disseminated to all Councillors before the meeting regarding an update on the motion Cllr Clarke proposed on behalf of Corfe Castle Parish Council during the DAPTC AGM.
2. Proposed stopping up of Highway at Greensands, Little Woolgarston Road. – Correspondence was received and disseminated to all Councillors before the meeting.

Resolved Corfe Castle Parish Council have no objection to this order.

0123-9 KINGS CORONATION UPDATE.
A verbal discussion was held. It was agreed the event to work towards was a BBQ & Picnic event, with possibly a local band playing, on Monday 8th May 2023. It was noted the National Trust had offered use of the Castle.

It was agreed a working party would be formed and a meeting arranged inviting other local groups such as Aquarius, Crazy 4 Corfe, Festivities Committee & the School PTFA

Working group to consist of Cllr Blinkhorn (Group Chairman), Cllr J Dragon, Cllr N Dragon, Cllr Dru Drury & Cllr Roberts.

It was agreed Cllr Blinkhorn would compile an advert for the CVN (February issue) advertising the planning meeting and stating other organisations are welcome to join.

0123-10 TRANSPORT ACTION PLAN
A motion was proposed by Cllr Sumbler before the meeting: "Corfe Castle Parish Council agrees to submit the Corfe Castle PC Transport Action Plan to PTAG."

Resolve: To submit the PC Transport Action Plan to PTAG with the following amendments:

1. Section "Improved infrastructure - timetable cases, raised kerbs, seating/shelters, safe spaces, mobility hubs". Remove the section referencing Station Road as a turning circle, add "is almost impossible without significant works."
2. Section "More community buses: minibuses, hospital cars TC/ PC funded, voluntary, charity run." Add details on drop off / pick up point as discussed with National Trust.
3. Section "Better rail services, integration with other travel modes" Add ticket prices for Swanage Railway need to be affordable and comparable to bus ticket prices i.e., subsidised.

4. Section " Crossing – zebra or light controlled" Add we do not support a zebra crossing or traffic light controlled crossing, due to traffic congestion issues this would raise. Instead suggest an underpass / tunnel.
5. Section "Accessible parking – for limited mobility, vision and hearing, blue badge holders, residents' parking" Add National Trust request for drop off / pick up zone.
6. Section "Cycle routes – on-road, off-road, connectivity of mobility hubs, cycle parking." Amend to show current cycle parking near the Castle as well as on Station Road. More signage and more cycle parking needed.

Resolved: Cllr Sumbler to place advert in CVN with links to our website showing what has been submitted to PTAG. Plus asking residents if "We are representing your views"

0123-11

20MPH LIMIT

A motion was proposed by Cllr Blinkhorn before the meeting: "Corfe Castle Parish Council support the national campaign to reduce the speed limit from 30 mph to 20 mph in towns and villages by establishing a working group to research the following:

1. A CCPC application to Dorset Council for a 20mph speed limit through the village.
2. The viability of CCPC making a joint application for a 20mph speed limit through all Purbeck towns and villages."

Proposed Cllr Blinkhorn

Seconded Cllr N Dragon

Resolved – To form a working group consisting of Cllr Blinkhorn (Group Chairman), Cllr N Dragon, Cllr Sumbler, Council Chairman and Vice Chairman to consider the viability of placing an application to Dorset Council for 20mph speed limit(s) within Corfe Castle Parish. Plus to look at engagement needed with residents.

Action: Clerk to publish the working group details.

0123-12

REPORTS FROM WORKING GROUPS

a. Perenco Wytch Farm – A report was submitted before the meeting this was noted.

b. Environment Group – Report by Cllr Sumbler.

- 1 A motion was proposed by Cllr Sumbler before the meeting: "Corfe Castle Parish Council agrees to the Environment Group investigating a thermal camera or alternatives to identify where homes are losing heat. Further recommendations will be made a future meeting."

Resolved: The environment group to investigate Council's options to aid residents to identify where homes are losing heat, and how best to proceed once data gathered.

- 2 A motion was proposed by Cllr Sumbler before the meeting "Corfe Castle Parish Council agrees to the Environment Group paying £90 for the PEG Energy Saving leaflet to be published in CVN in February."

Resolved: The environment group spend £90 in CVN to place a copy of the recent leaflet posted to resident helping them save energy.

c. Cost of Living Crisis – A report was submitted before the meeting this was noted

The meeting ended at 21:48