

# CORFE CASTLE PARISH COUNCIL

## Corfe Castle Parish Council Risk Assessment – Gods Acre Cemetery

The following risks have been identified and are being managed by the Corfe Castle Parish Council:

|                                        |                                      |
|----------------------------------------|--------------------------------------|
| <b>Risks Assessment carried out by</b> | <b>Clerk - Michelle Harrington</b>   |
| <b>Date of Assessment:</b>             | <b>17<sup>th</sup> December 2022</b> |
| <b>Next Review Date</b>                | <b>December 2023</b>                 |

**Level of Risk:** L= Low, M= Medium, H= High

| <b>Subject</b>      | <b>Risk(s) Identified</b>           | <b>Level of Risk<br/>L/M/H</b> | <b>Management/ Control of Risk</b>                                                                                                                                                                                                                                                                                                                 |
|---------------------|-------------------------------------|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Entrance gates      | Trapping fingers                    | L                              | Regular checks to ensure gate in good working order.                                                                                                                                                                                                                                                                                               |
| Operating equipment | Injury to contractor's and visitors | L                              | <ul style="list-style-type: none"><li>• External contractors to identify and provide own risk assessment.</li><li>• When work being carried out, signage to be displayed to advise cemetery visitors to avoid area.</li><li>• Memorial topple tests to be carried out within guidance.</li><li>• Graves to be levelled when plots sinks.</li></ul> |
| Grave Digging       | Injury to contractor's and visitors | L                              | <ul style="list-style-type: none"><li>• External contractor to identify and provide own risk assessment.</li><li>• Ensure correct tools used and in good working order</li><li>• Ensure tools are placed in a visible location when taken from storage but not in use.</li><li>• Ensure holes are covered when not in use.</li></ul>               |
| Memorial Testing    | Cuts, bruising, crush injuries      | L                              | Once every 5 years memorials are hand checked to ensure stability. Memorials that are unstable will be laid down and the family notified in order that they can arrange refixing. Any memorial leaning more than 5 degrees will be inspected annually.                                                                                             |

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|--------------------------|-----------------------------------------------------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Pathways / Uneven ground | Slips / Trips, twisted ankles                             | M                      | Regular inspection of pathways.<br>Levelling up of old grave, in progress, once level, annual inspection.                                                                                                                                                        |
| Bins                     | Injury due to poor maintenance. Unpleasant odour          | L                      | Ensure bin is behind fence, to help stop being blown around when empty.<br>Ensure bins is frequently emptied.                                                                                                                                                    |
| Weedkilling              | Chemical burns / breathing problems                       | L                      | The Parish Council ensures contractors are fully qualified and trained to undertake the work required.<br>Notices to be place on gates when spraying in action, to warn visitors                                                                                 |
| Trees                    | Collapse, structural damage and injury                    | L                      | Trees to be inspected regularly.                                                                                                                                                                                                                                 |
| Lone Working             | After injury / incident unable to obtain help.            | M                      | Employees to carry a mobile phone.                                                                                                                                                                                                                               |
| Water / Ice              | Ice under / around area<br>Not drinking water             | L                      | <ul style="list-style-type: none"> <li>• Ensure taps are in good working condition.</li> <li>• Check regularly specially after freezing weather for any damage to pipes and tap.</li> <li>• Ensure clear signage stating water is not drinking water.</li> </ul> |
| Benches                  | Tripping causing bruises, sprains, musculoskeletal injury | L                      | Inspect annually.                                                                                                                                                                                                                                                |
| Cemetery Shed            | Various                                                   | M                      | <ul style="list-style-type: none"> <li>• Door secured safely</li> <li>• Roof, sides and internal flooring in good repair.</li> <li>• No trip hazards around the perimeter of shed</li> </ul>                                                                     |
| Boundary Wall            | Injury due to poor maintenance.                           | L                      | <ul style="list-style-type: none"> <li>• Caretaker to remove Ivy annually.</li> <li>• Annual inspection of walls.</li> </ul>                                                                                                                                     |

End of Document.

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